



Beckwourth Fire District

Phone: Station 1 (530) 832-1008

Fax: (530) 832-5828

E-mail: bfpd@beckwourthfire.com

Web: www.beckwourthfire.com

180 Main St. Beckwourth, CA 96129

AGENDA

FOR THE BOARD MEETING OF THE **BECKWOURTH FIRE DISTRICT**
TO BE HELD ON **Wednesday June 1, 2022, at 6:30 PM** AT THE BECKWOURTH FIRE HALL
LOCATED AT 180 MAIN STREET, BECKWOURTH, CA

COUNCIL MEMBERS ATTENDING VIA TELECONFERENCE AS PERMITTED BY CALIFORNIA LAW.

BOARD MEMBERS: Daniel Smith, Gay Miller, Daniel Greenwood and Alyson Ceresola

The Board reserves the right to address items out of order as they are listed on the Agenda.

The Board of Directors meeting is accessible to the public via Zoom at:

<https://us02web.zoom.us/j/86818170713?pwd=K083VUMyaTJhSjl6bVNQWmU2RXpIdz09> or by telephone at: Phone Number 1-408-638-0968; Meeting ID: 868 1817 0713 Passcode: 855003

1. Call Meeting to Order
2. Roll Call
3. The Pledge of Allegiance
4. Opening remarks
5. Approval of Minutes for the Board Meetings held on April 20, 2022
6. Approval of Account Revenues, Expenditures, and Balance Sheet for the Month of April and May 2022. (To be handed out at meeting.)
7. **PUBLIC COMMENT:** Members of the public are invited to address the District on any matter of interest to the public that is not on the agenda for a period of time not to exceed 5 minutes. Pursuant to the Brown Act, the District cannot discuss or take any action on items not listed on the posted agenda but may add to a future agenda matters brought up under public comments for appropriate action at a future meeting.
8. **CONSENT AGENDA:** These items are expected to be routine and non-controversial. The Board of Directors will act upon them at one time without discussion. Any board members, staff member or interested party may request that an item be removed from the consent agenda for discussion.
9. **CHIEF'S REPORT:** Topics include a report on calls for service, Update on department status including training, personnel, and equipment. Report on safety issues and any further updates to keep the board informed on Department activities.
10. **SECRETARY'S REPORT:** Topics include any administrative updates for the Board as necessary.
11. **Discussion and Possible Action:** Review board appointments and new vacancy, post for a interim appointment
12. **Discussion and Possible Action:** Adopt Final Proposed Budget for 2022-2023: Review any amendments since last month's original draft budget.
13. **Update of:** LESSG Consolidation Project.
14. **Update of:** Certificate of Defensible Space that Cal-Fire needs

ISO Class 4/6

"The Beckwourth Fire District is committed to the protection of life and property, using as our model, safety, teamwork, continued education and training."



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15. **Update of:** Portola City Council Liaison monthly report.
16. **Update of:** Report on Coronavirus/Policies and Procedures.
17. **Update of:** Report on water use from Grizzly Ranch.
18. **DEPARTMENT STAFF REPORTS:** Updates from the Safety Committee, equipment committee, training committee and others as necessary.
19. **DIRECTORS REPORTS:** Reports from Directors on meetings or seminars attended.
20. **OLD BUSINESS:**
21. **NEW BUSINESS:** NEXT MEETING DATE: **Wednesday July 20, 2022, at 6:30 p.m.**

Note: Public is welcome to pick up a complete board meeting package for review before the meeting. The package will be available at Station 1, 180 Main St., Beckwourth on the Monday thru Wednesday before the scheduled meeting between the hours of 10:00 a.m. to 2:00 p.m. This information is also available at the BFD's website, www.beckwourthfire.com. In compliance with the American Disabilities Act (ADA), the district will make every reasonable attempt to accommodate any attendee or participant at this meeting needing special assistance beyond what is normally provided. Please contact Beckwourth Fire District at 530-832-1008 at least 48 hours prior to this meeting to inform us of your particular needs. Beckwourth Fire District will determine if your particular needs can be accommodated. Individuals with impaired hearing and/or speech impediments may dial 1-800-806-1191 to reach the Commission.

Minutes for April 20, 2022

Beckwourth Fire District

1. **Board members may attend this meeting via teleconference as permitted by California Law. Members of the public were able to join the meeting via Zoom live streaming or in person. Board Meeting called to order at 6:30 PM by Daniel Smith.**
2. **Roll Call: Board Members:** Daniel Smith – here, Gay Miller – absent, Daniel Greenwood – here, Dick Spencer – here, Alyson Ceresola - here. **Board Secretary:** Mercadez Flewell – here(Via Zoom), **Fire Chief:** Bret Russell - here, Deputy Chief: Kenny Osborn - absent, **Safety Officer:** Absent, **Division Chief:** Absent, **BFD members:** Absent, **Public:** Pat Morton, John Reynolds, Ashlee Sims (Via Zoom)
3. **The Pledge of Allegiance:** Recited by all.
4. **Opening remarks.** Daniel Smith thanked all the board members for their time as well as the staff and volunteers for everything they do. He also Thanked John Reynolds for all the work he has done on Firewise programs and thanked Pat Morton for being there from Portola.
5. **Approval of Minutes** for the Board Meetings held March 16, 2022. There was one minor correction that needed to be adjusted, Daniel Greenwood **motioned to approve the minutes** from the prior month, and Dick Spencer seconded. Daniel S. – yes, Gay – absent, Daniel G. – yes, Alyson – yes, Dick Spencer - yes. All in favor, **motion passed without objection.**
6. **Approval of the Account Revenues, Expenditures, and Balance Sheet for months of March 2022.** There were no edits or corrections needed. Bret Russell went over the monthly expense sheet and broke down amounts of what has been spent and where BFD will be receiving reimbursements or funds back from other departments. Dick Spencer **motioned to approve the revenues, expenditures, and balance sheet** from the prior month, and Alyson Ceresola seconded. Daniel S. – yes, Gay – absent, Daniel G. – yes, Alyson – yes, Dick Spencer - yes. All in favor, **motion passed without objection.**
7. **Public Comment:** John Reynolds spoke on behalf of the Firewise program at Grizzly Ranch. He also spoke about the Eastern Plumas Fire Prevention grant. This grant is a 5.7 Million Dollar grant that covers a huge portion of the eastern side of the county.

Pat Morton spoke on behalf of a friend who lives on Mohawk who was extremely impressed with the work that had been done through this grant.

Ashlee Sims asked for a copy of the map that John Reynolds had been speaking about during his comment.
8. **Consent Agenda: None**
9. **Chief's Report:** Bret Russell spoke about the MSA SCBA's that BFD, LVFD, EPRFPD, and City of Portola were all purchased through a regional grant from FEMA. Right now, BFD has four people in the Quincy Fire academy program, two firefighters and two cadets. Bret let everyone know that Kenny Osburn was able to get 9473 sold through the Fenton Fire Equipment site. It was sold for \$30,000 and \$3,000 commission will be sent to Fenton Fire.

There was a total of 33 calls for the month of March: 8 in Beckwourth and 25 in Portola. BFD will be hosting a refresher course for the Basic 32. Bret will be updating the training qualifications for personnel that will be participating in this year's wildland season. There is a Firewise meeting April 21st at the library in Portola. Alyson asked how the process is going for BFD on lessening the call volume and Bret explained where he has made progress.
10. **Secretary's Report: NONE**
11. **Discussion and Possible Action:** Budget Notice 2022-2023 – See Item 12 as they were discussed at the same time.
12. **Discussion and Possible Action:** Proposed Budget for 2022-2023 - Daniel explained that this document is to notify the public of BFD preparing their proposed budget and is allowing the public to make any comments or suggestions. Bret explained the current proposed budget that he, Mercadez, and Daniel have worked on together. Some items have been adjusted to reflect current financial fluctuations(Gas prices, food prices, utility prices have all risen). Alyson, Dick, and Daniel G. had questions about certain items, Bret and Daniel S. addressed questions. Mercadez will be looking into one of the items to clarify why BFD has a value of \$2,500 in it, it is our miscellaneous funds. Alyson Ceresola **motioned to approve/adopt Proposed Budget for 2022-2023 and Budget Notice for 2022-2023**, Daniel G. seconded. Daniel Smith –

yes, Gay Miller – absent, Daniel Greenwood – yes, Alyson Ceresola – yes, Dick Spencer – yes. All in favor, **motion passed without objection.**

13. **Update of:** LESSG Consolidation Project. – Daniel Smith briefly explained the consolidation’s progress to date. The committee is getting close to the end of the evaluation. The LAFCO process has requirements for a consolidation or formation of a new district which is what we have been working on. All the departments that are involved in the formation have been regularly active in the process and has worked closely with LAFCo and our consultant to ensure that it is all being done correctly. There are many non-emergent calls that the fire departments are paged out to respond to that should go only to the ambulance service., Fire departments are not legally required to respond to these non-emergency calls. All parties involved are working on a better way to address these calls. Over the next six to eight weeks the LESSG committee will continue to meet and refine the evaluation prior to bringing it to the public for review and discussion.

Ashlee Sims asked when the meetings will be opened to the public for them to sit in. Daniel S. let her know that they will open to the public as soon as the final draft of the feasibility study has been finished. That is about 3 months away. Ashlee was also concerned about the funds that are paid to LAFCO by the homeowners of Portola. She wants to know if there will be more fees. Daniel let her know that the funds for the consolidation would be completely different than the LAFCO funds. The funds will be based off the type of property that is owned, land, commercial, residential, etc. Ashlee also asked regarding the boundary lines of the prospected consolidation. Daniel let her know that LAFCO has been involved with the boundary and it is still being evaluated.

Daniel Greenwood asked if the fire insurance rates will go down or up with a consolidation. Daniel Smith let him know that at this time there is no evidence it will go up or down however if a property is not annexed into a specific area the rates for fire insurance may be more. There is still talk on this specific subject as well.

14. **Update of:** Portola City Council Liaison Monthly Report. – No report
15. **Update of:** Report on Coronavirus/Policies and Procedures. BFD’s Policies and Procedures remain the same.
16. **Update of:** Report on water use from Grizzly Ranch. 6600 gallons used for the month of March
17. **Department Reports:** None.
18. **Directors Reports:** None.
19. **Old Business:** None.
20. **New Business:** NEXT BOARD MEETING: Wednesday May 18, 2022.
21. **Adjournment of Meeting:** Daniel S. adjourned meeting @ 20:28

I, MERCADEZ FLEWELL, SECRETARY OF THE BOARD, DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID **BOARD MEETING** OF THE BECKWOURTH FIRE DISTRICT HELD ON **April 20, 2022**, ARE CORRECT AS RECORDED.

Mercadez Flewell, Secretary of the Board

BOARD OF DIRECTORS’ APPROVAL SIGNATURES: Minutes for April 20, 2022

Daniel Smith: _____ Date: _____

Gay Miller: _____ Date: _____

Daniel Greenwood: _____ Date: _____

Alyson Ceresola: _____ Date: _____

Dick Spencer: _____ Date: _____

Beckwourth Fire District
Revenue: Month of April 2022

DATE	Description	AMOUNT	ACCT
3/28/2022	Gary Parque, X3 address Signs	60.00	46060
4/8/2022	Steve Bruce - Qulin FD Missouri 9473(Wire Transfer)	30,000.00	46060
4/26/2022	Sierra Nevada Journeys 2nd Quarter Dues	3,642.29	45071

TOTAL	33,702.29
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6/1/2022 DANIEL SMITH:

6/1/2022 GAY MILLER:

6/1/2022 DANIEL GREENWOOD:

6/1/2022 DICK SPENCER:

6/1/2022 ALYSON CERESOLA:

Beckwourth Fire District
Expenditures: Month of April 2022

PAGE 1

DATE	Description	AMOUNT	ACCT
4/6/2022	CC: Rocky Brand Work Shoes for Lackenbauer	\$ 149.08	52010
4/14/2022	L.N. Curtis&Sons: Captain Bugles	\$ 20.94	52010
4/6/2022	L.N. Curtis&Sons: dress shirt for Avalos Dress pants for avalos	\$ 324.96	52011
4/14/2022	L.N. Curtis&Sons: Dress shirt for fatheree	\$ 122.25	52011
4/6/2022	Plumas-Sierra Tele April 22 Dues	\$ 60.00	52020
4/6/2022	Streamline Website April 22 Fees	\$ 50.00	52020
4/14/2022	Verizon Wireless bill 530-816-0525	\$ 20.28	52020
4/25/2022	AT&T Main Phone line March Bill	\$ 94.16	52020
4/6/2022	CC: Amazon Mop and flor squeedge	\$ 64.10	52040
4/14/2022	NAPA: Spray paint for station 1	\$ 12.97	52040
4/25/2022	PAH: x2 Handles for floor squeedges	\$ 21.86	52040
4/6/2022	CC: Parts for 9423	\$ 152.13	52092
4/25/2022	Les Schwab: 9450 tire change over and Hub install	\$ 1,718.70	52092
4/6/2022	CC: Hunt&Sons 9453,9461,9462,9400,9322	\$ 957.80	52110
4/6/2022	Hunt&Sons: 9450,9452,9453,9477,9461,9462,9322,9400	\$ 870.43	52110
4/25/2022	Hunt&Sons: 9450,9452,9453,9400	\$ 452.42	52110
4/6/2022	L.N. Curtis&Sons: Swivel Female adapter	\$ 267.05	52124
4/6/2022	Clark Pest Control Spril Services	\$ 87.00	52130
4/6/2022	CC: Intuit Payroll Memebership	\$ 321.23	52160
4/6/2022	IAFC Membership for Kenny Osburn	\$ 260.00	52160
4/6/2022	CC: USPS rerurn EMR Books	\$ 79.90	52170
4/6/2022	CC: Mountain Pizza food for llive fire burn 2/26/22	\$ 231.53	52170
4/6/2022	MC: Interest late Fee	\$ 27.10	52170
4/6/2022	CC: CSDA Brown Act 2022 Book	\$ 25.00	52180
4/6/2022	CC: Amazon HDMI cords, VGA Splitters	\$ 44.18	52180
4/6/2022	CC: Amazon Microphone for board meeting, VGA adpaters	\$ 114.31	52180
4/6/2022	CC: Microsoft Annual Dues	\$ 99.00	52180
4/25/2022	US Bank: Sharp Printer fiver year Lease program \$83.26	\$ 83.26	52180
4/6/2022	Smile Prodcuts Inc. Maintenance Program	\$ 87.78	52180
4/14/2022	PNPCPA second half of Audit 2019-2021	\$ 3,500.00	52190
4/6/2022	Reimburse Amanda Duff for Live Scan for EMR	\$ 74.00	52700
4/6/2022	CC: Firefighter essential boks X4	\$ 363.11	52700
4/6/2022	CC: Nor-Cal EMS Steve Felix and Scott Thompson EMR Re-cert	\$ 60.00	52700
4/6/2022	Eastern Plumas Hospital: X9 Firefighter physicals	\$ 1,080.00	52700
4/14/2022	Reimburse Mercadez for EMT Live Scan	\$ 74.00	52700
4/14/2022	First Alarms Services LLC(Hazmat Class) will be reimbursed from BNSF	\$ 2,400.00	52700
4/25/2022	EPHC: x2 firefighter physicias	\$ 320.00	52700
4/6/2022	CC: Galls medical bags	\$ 438.01	52710
4/6/2022	Beckowurth CSA Sewer Dues for March 22	\$ 44.50	52780
4/6/2022	Plumas-Sierra Rec Power for Station 1 & 2	\$ 321.17	52780
4/25/2022	High Sieera Gas: propane @ station 2, tank rental @ station1	\$ 400.05	52780
4/25/2022	Grizzly Ranch CSD Quarterly Water Usage 1/1/2022-3/31/2022	\$ 171.00	52780
4/14/2022	Fenton Fire Commission for saling 9473	\$ 3,000.00	54670
4/25/2022	L.N. Curtis&Sons: 60 Gallons of Foam for Engines	1,633.23	54670

TOTAL 20,698.49

Wages: Pay Periods - #21, 22

Attama:	1,923.08
Flewell, K.	1,365.00
Flewell, M:	1,269.00
Hiatt:	360.00

Lackenbauer:	852.50
Mendoza:	210.00
Meyers: (Airport Duty)	16,917.71
Osburn:	285.00
Russell:	4,065.10
Villa:	420.00

Total Wages	27,667.39
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TOTAL w/ wages	48,365.88
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6/1/2022 DANIEL SMITH:

6/1/2022 GAY MILLER:

6/1/2022 DANIEL GREENWOOD:

6/1/2022 DICK SPENCER:

6/1/2022 ALYSON CERESOLA:

Beckwourth Fire District
July 2021 - April 2022

ASSETS

Cash with Plumas Bank	726,730.52
Petty Cash	100.00
Total ASSETS	726,830.52

LIABILITIES

Use Tax	0.00
Accounts Payable (Short Term Debt)	0.00
Accrued Wages & Benefits	0.00
Warrants Payable	0.00
Total LIABILITIES	0.00

FUND BALANCE

Beginning Balance	328,775.42
Less - Expenditures	557,685.10
Add - Revenues	857,578.45
Ending Cash Balance	628,668.77
Total Liabilities & Fund Balance	628,668.77

Submitted By: _____

Date: _____

6/01/2022: Daniel Smith

6/01/2022: Gay Miller

6/01/2022: Daniel Greenwood

6/01/2022: Dick Spencer

6/01/2022: Alyson Ceresola

BECKWOURTH FIRE DISTRICT 2021/2022

Monthly Expense Highlights for Board July 1, 2021 - April 30, 2022

		<u>Budgeted</u>	<u>Spent to Date</u>	<u>Balance</u>	<u>% spent</u>
51000 &	Regular Wages	85,500.00	47,001.86	38,498.14	54.97%
	Bret, Ed				
51020	Other Wages	28,000.00	47,757.62		171%
	Ruben, Bruce, Kurt, Gabe & Strike Team Pay				
51070	Unemployment	-	325.00		
51090	Group Insurance	-			
51100	OASDI-FICA/Medicare	14,160.00	11,131.24	3,028.76	79%
51110	Compensarion Insurance	13,507.00	14,509.00	(1,002.00)	107%
51140	Clerical Wages	19,840.00	14,646.00	5,194.00	74%
52010	Clothing-Personal Supply	4,000.00	630.55	3,369.45	16%
52011	Clothing - Wildland/Shelters	3,000.00	2,984.04	15.96	99%
52020	Communications	3,000.00	2,723.23	276.77	91%
52040	Household Expense	550.00	684.62	(134.62)	124%
52050	Insurance	16,879.00	16,879.00	-	100%
52090	Maintenance Equipment	1,500.00	6.42	1,493.58	0%
52092	Maintenance Trucks	10,000.00	14,725.42	(4,725.42)	147%
52095	Repair-Safety Equipment	1,500.00	4,699.84	(3,199.84)	313%
52110	Vehicle Fuel	10,000.00	12,826.56	(2,826.56)	128%
52124	Tools - Equipment	2,000.00	7,877.51	(5,877.51)	394%
52130	Maint. Bldg. & Grounds	10,000.00	4,841.48	5,158.52	0.48
52140	Snow Removal	2,400.00	2,400.00	-	-
52160	Memberships	1,000.00	2,181.23	(1,181.23)	218%
52170	Miscellaneous Expenses	1,500.00	3,090.43	(1,590.43)	206%
52180	Office Expenses	2,500.00	6,177.26	(3,677.26)	247%
52190	Professional Services	3,500.00	8,712.70	(5,212.70)	249%
	BBK, Computers, Grant Writer				
52320	Strike Team Services	-	275,780.28		

52373	Debt Service				
52440	Spec Dept Ecp Election	-			
52443	Petty Cash	100.00			
52475	Spec Dept Annexation Project	-			
52550	Spec Dept Tax Admin Fee	2,000.00	1,050.23	949.77	53%
52574	Special Dept Fire Prevention	100.00	85.07		
52700	Spec. Dept. Training	3,500.00	6,293.86	(2,793.86)	180%
	Training, staff physicals				
52710	Spec. Dept. - Med. Supplies	2,500.00	2,027.99	472.01	81%
52740	Travel-Routine	-	-		
52750	Travel - Special	1,250.00	173.58	1,076.42	14%
52780	Utilities	10,000.00	13,258.96	(3,258.96)	133%
52840	Contingencies	-			
52960	Volunteers Fire Fighters/Fire Calls	-			
54011	Capitol Improvements	35,000.00			
	Working Reserve Funds	10,000.00			
	Emergency Funds	5,000.00			
	Reserve Strike Team Funds	25,000.00			
54085	Medical Equipment	-	2,710.19		
54200	Radio	2,000.00	3,833.20	(1,833.20)	
	Banner Communications: Portola Div				
54450	Fire Station	1,950.00	1,877.50	72.50	96%
54670	Fire Truck	-	23,783.23		
54680	Fire Equipment	-			
54730	Building Improvements	-			
	SUB-TOTAL	332,736.00	557,685.10	(224,949.10)	168%
	TOTAL BECKWOURTH FIRE DISTRICT	259,863.00			

To-Date 2021/2022 BUDGET

Rollover: 2020/2021 Fiscal Year	325,845.57
REVENUE - ACTUAL	857,578.45
EXPENSES - ACTUAL	557,685.10
ENDING CASH BALANCE	625,738.92

Beckwourth Fire District**Revenue: Month of May 2022**

DATE	Description	AMOUNT	ACCT
5/13/2022	Long Valley Fire Dept. SCBA 5% Portion	3,592.88	46251
5/13/2022	Eastern Plumas Rural FPD 5% Portion on SCBA	6,435.00	46251
5/20/2022	Donation from River Valley Prop. Ass. - Rachael Gattas	50.00	46239
5/20/2022	PG&E Funds - Dixie Fire Payout 29%	15,000.00	46060
TOTAL		25,077.88	

6/1/2022 DANIEL SMITH:

6/1/2022 GAY MILLER:

6/1/2022 DANIEL GREENWOOD:

6/1/2022 DICK SPENCER:

6/1/2022 ALYSON CERESOLA:

Beckwourth Fire District
Expenditures: Month of May 2022

Page 1

DATE	Description	AMOUNT	ACCT
5/2/2022	US Treasury - Federal Taxes	77,904.64	51100
5/2/2022	EDD Taxes	22,141.87	51100
5/16/2022	US Treasury - Federal Taxes	9,631.26	51100
5/16/2022	EDD Taxes	5,321.63	51100
5/16/2022	US Treasury - Federal Taxes	1,105.00	51100
5/16/2022	EDD Taxes	149.63	51100
5/7/2022	L.N. Curtis&Sons: Badges for Captains	235.84	52010
5/4/2022	Streamline: May Webste Dues	50.00	52020
5/4/2022	Plumas-Sierra Tele. April 2022 Internet Dues	60.00	52020
5/7/2022	Verizon: 530-816-0525 Cell	69.07	52020
5/24/2022	AT&T Main Phone lines	86.68	52020
5/7/2022	Napa: Clear Quik Fill	6.42	52040
5/24/2022	PAH: Cleaning supplies for Southside Station	35.54	52040
5/4/2022	Coates Tire: 9453 Winter tire change over	35.96	52092
5/7/2022	Coates Tire: 9424 X3 new batties and installation 9475 Tire repair	815.05	52092
5/24/2022	Napa: Fuel Hose, hose clamp, fittings, tigh downs, bungee cords 9424	39.82	52092
5/24/2022	Les Schwab: 9462 new tires	1,333.41	52092
5/4/2022	Hunt&Sons: 9450,9462,9453,9351,9322,9400	656.06	52110
5/20/2022	Hunt&Sons: 9450,9452,9462,9351	652.75	52110
5/4/2022	IMD: Garbage Fees for April 22	43.69	52130
5/4/2022	Smile Business: Maintenance Fee for Sharp Printer	87.78	52180
5/24/2022	US Bank: Lease Sharp Printer	83.26	52180
5/4/2022	BB&K: Council regarding EMS Calls	51.60	52190
5/24/2022	Susan Scarlett: Bookkeeping	503.75	52190
5/4/2022	Quincy Fire Department: 18th Annual Fire Academy X4 firefighters	600.00	52700
5/4/2022	Beckwourth CSA: April 22 Sewer Dues	44.50	52780
5/4/2022	Plumas-Sierra REC: Power for Station 1 & Station 2 April 22	205.09	52780
5/7/2022	High Sierra Gas: Propane @ station 1	325.60	52780
5/24/2022	High Sierra Gas: Propane @ Station 2	357.55	52780
5/24/2022	Fenton Fire Equipment: Commission for Sale of 9423 old engine	1,750.00	54670

TOTAL	124,383.45
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Wages: Pay Periods - #23, 24

Attama:	1,923.08
Flewell, K.	1,185.00
Flewell, M:	992.00
Lackenbauer:	868.00
Russell:	4,485.58

Total Wages	9,453.66
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TOTAL w/ wages	133,837.11
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6/1/2022 DANIEL SMITH:

6/1/2022 GAY MILLER:

6/1/2022 DANIEL GREENWOOD:

6/1/2022 DICK SPENCER:

6/1/2022 ALYSON CERESOLA:

Beckwourth Fire District

July 2021 - May 2022

ASSETS

Cash with Plumas Bank	734,125.60
Petty Cash	100.00
Total ASSETS	734,225.60

LIABILITIES

Use Tax	0.00
Accounts Payable (Short Term Debt)	0.00
Accrued Wages & Benefits	0.00
Warrants Payable	0.00
Total LIABILITIES	0.00

FUND BALANCE

Beginning Balance	328,775.42	
Less - Expenditures	690,607.92	
Add - Revenues	882,656.33	
Ending Cash Balance	520,823.83	
Total Liabilities & Fund Balance	520,823.83	

Submitted By: _____

Date: _____

06/01/2022: Daniel Smith

06/01/2022: Gay Miller

06/01/2022: Daniel Greenwood

06/01/2022: Dick Spencer

06/01/2022/2022: Alyson Ceresola

BECKWOURTH FIRE DISTRICT 2021/2022

Monthly Expense Highlights for Board July 1, 2021 - May 31, 2022

		<u>Budgeted</u>	<u>Spent to Date</u>	<u>Balance</u>	<u>% spent</u>
51000 &	Regular Wages	85,500.00	51,487.44	34,012.56	60.22%
	Bret, Ed				
51020	Other Wages	28,000.00	51,733.70		185%
	Ruben, Bruce, Kurt, Gabe & Strike Team Pay				
51070	Unemployment	-	325.00		
51090	Group Insurance	-			
51100	OASDI-FICA/Medicare	14,160.00	127,385.64	(113,225.64)	900%
51110	Compensarion Insurance	13,507.00	14,509.00	(1,002.00)	107%
51140	Clerical Wages	19,840.00	15,638.00	4,202.00	79%
52010	Clothing-Personal Supply	4,000.00	866.39	3,133.61	22%
52011	Clothing - Wildland/Shelters	3,000.00	2,984.04	15.96	99%
52020	Communications	3,000.00	2,988.98	11.02	100%
52040	Household Expense	550.00	726.58	(176.58)	132%
52050	Insurance	16,879.00	16,879.00	-	100%
52090	Maintenance Equipment	1,500.00	6.42	1,493.58	0%
52092	Maintenance Trucks	10,000.00	15,615.98	(5,615.98)	156%
52095	Repair-Safety Equipment	1,500.00	4,699.84	(3,199.84)	313%
52110	Vehicle Fuel	10,000.00	14,135.37	(4,135.37)	141%
52124	Tools - Equipment	2,000.00	7,877.51	(5,877.51)	394%
52130	Maint. Bldg. & Grounds	10,000.00	4,841.48	5,158.52	0.48
52140	Snow Removal	2,400.00	2,400.00	-	-
52160	Memberships	1,000.00	2,181.23	(1,181.23)	218%
52170	Miscellaneous Expenses	1,500.00	3,090.43	(1,590.43)	206%
52180	Office Expenses	2,500.00	6,348.30	(3,848.30)	254%
52190	Professional Services	3,500.00	9,268.05	(5,768.05)	265%
	BBK, Computers, Grant Writer				
52320	Strike Team Services	-	275,780.28		

52373	Debt Service				
52440	Spec Dept Exp Election	-			
52443	Petty Cash	100.00			
52475	Spec Dept Annexation Project	-			
52550	Spec Dept Tax Admin Fee	2,000.00	1,050.23	949.77	53%
52574	Special Dept Fire Prevention	100.00	85.07		
52700	Spec. Dept. Training	3,500.00	6,293.86	(2,793.86)	180%
	Training, staff physicals				
52710	Spec. Dept. - Med. Supplies	2,500.00	2,027.99	472.01	81%
52740	Travel-Routine	-	-		
52750	Travel - Special	1,250.00	173.58	1,076.42	14%
52780	Utilities	10,000.00	14,191.70	(4,191.70)	142%
52840	Contingencies	-			
52960	Volunteers Fire Fighters/Fire Calls	-			
54011	Capitol Improvements	35,000.00			
	Working Reserve Funds	10,000.00			
	Emergency Funds	5,000.00			
	Reserve Strike Team Funds	25,000.00			
54085	Medical Equipment	-	2,710.19		
54200	Radio	2,000.00	3,833.20	(1,833.20)	
	Banner Communications: Portola Div				
54450	Fire Station	1,950.00	1,877.50	72.50	96%
54670	Fire Truck	-	25,533.23		
54680	Fire Equipment	-			
54730	Building Improvements	-			
	SUB-TOTAL	332,736.00	689,545.21	(356,809.21)	207%
	TOTAL BECKWOURTH FIRE DISTRICT	259,863.00			

To-Date 2021/2022 BUDGET

Rollover: 2020/2021 Fiscal Year	325,845.57
REVENUE - ACTUAL	882,656.33
EXPENSES - ACTUAL	689,545.21
ENDING CASH BALANCE	518,956.69

2022/23 Proposed Budget - Beckwourth Fire District

		2021/22	2022/23
	<u>TAX REVENUE</u>		
40010	Current Secured Taxes	69,812.64	71,208.89
40020	Current Unsecured Taxes	3,437.72	3,437.72
40040	Prior Unsecured Taxes	34.93	34.93
40070	Timber Yield Tax	2.26	2.26
40130	Supplemental Taxes	887.58	887.58
40150	Special Assessments	94,096.46	95,978.39
	SUB-TOTAL	168,271.59	171,549.77
	<u>OTHER REVENUE</u>		
43010	Interest-Invested Funds	1,199.10	0.00
44230	State Homeowners Prop. Tax	221.06	221.06
44290	State - Other	5,300.50	5,300.50
44423	Fed. FEMA Strike Team \$	0.00	0.00
44520	Federal - FS Grizzly rent	5,400.00	5,400.00
45071	Contract Fire Protect, City Portola	76,431.00	78,723.93
	Contract Fire Protect, Grzly Crk	14,497.74	14,787.71
45074	Miscellaneous fees	0.00	0.00
45475	Training Class	750.00	500.00
46060	Other Miscellaneous	0.00	2,500.00
46239	Donations	1,478.50	2,500.00
46251	Reimbursements/Refunds	1,945.30	0.00
46622	MVA/Fire Recovery	0.00	0.00
	SUB-TOTAL	107,223.20	109,933.20
	TOTAL REVENUES	275,494.79	281,482.97
	<u>SALARIES & BENEFITS</u>		
51000	Regular Wages	85,500.00	87,210.00
51020	Other Wages	28,000.00	28,560.00
51070	Unemployment Insurance	0.00	0.00
51090	Group Insurance	0.00	0.00
51100	FICA/Medicare OASDI	14,160.00	14,443.20
51110	Compensation Insurance	13,507.00	21,391.00
51140	Clerical	19,840.00	20,236.80
	TOTAL Salaries & Benefits	161,007.00	171,841.00
	<u>EXPENDITURES</u>		
52010	Clothing-Personal Supply	4,000.00	3,000.00
52011	Clothing - Wildlands/Shelters	3,000.00	4,000.00
52020	Communications	3,000.00	3,000.00
52040	Household Expense	550.00	550.00
52050	Insurance: vehicle/liab/prop	16,879.00	24,647.00
52090	Maintenance - Equipment	1,500.00	2,500.00
52092	Maintenance - Trucks	10,000.00	10,000.00
52095	Repair - Safety Equipment	1,500.00	500.00
52110	Vehicle Fuel	10,000.00	12,000.00
52124	Tools and Equipment	2,000.00	2,000.00
52130	Maintenance - Bldg. & Grounds	10,000.00	10,000.00

		2021/22	2022/23
52140	Snow Removal	2,400.00	2,400.00
52160	Memberships	1,000.00	2,500.00
52170	Miscellaneous Expense	1,500.00	1,500.00
52180	Office Expense	2,500.00	4,600.00
52190	Professional Services	3,500.00	5,900.00
52320	Strike Team Services	0.00	0.00
52373	Debt Service	0.00	0.00
52440	Special Dept. Expense	0.00	0.00
52443	Petty Cash	100.00	100.00
52475	Spec. Dept. Annex. Project	0.00	0.00
52550	Spec. Dept. Tax Admin. Fee	2,000.00	0.00
52574	Spec. Dept. Fire Prevention	100.00	100.00
52700	Spec. Dept. Training	3,500.00	3,500.00
52710	Spec. Dept. Medical Supplies	2,500.00	2,500.00
52740	Travel Routine	0.00	0.00
52750	Travel Special	1,250.00	1,250.00
52780	Utilities	10,000.00	10,000.00
52840	Contingencies	0.00	0.00
52960	Fire Calls	0.00	0.00
	TOTAL Services & Supplies	92,779.00	106,547.00

FIXED ASSETS

54011	Capital Improvements Fund	35,000.00	35,000.00
	Working Reserve Fund	10,000.00	10,000.00
	Emergency Fund	5,000.00	5,000.00
	Strike Team Reserve	25,000.00	25,000.00
54085	Medical Equipment	0.00	0.00
54200	Radio	2,000.00	2,000.00
54450	Fire Station	1,950.00	1,950.00
54670	Fire Truck	0.00	0.00
54680	Fire Equipment	0.00	0.00
54730	Building Improvements	0.00	0.00
	TOTAL Fixed Assets	78,950.00	78,950.00

		<u>21/22 Approved</u>	<u>22/23 Proposed</u>
Estimated Rollover	2020/21	259,900.39	573,083.00
EXPENDITURES		332,736.00	357,338.00
REVENUES		275,494.79	281,482.97
BALANCE		202,659.18	497,227.97

Submitted by: _____ Date _____



Contribution Indication

Policy Period: 2022-23
Coverage Dates: 7/1/2022 - 7/1/2023
Account No: BECKFIR

Customer Service

For Information on Your Account Visit:

www.mygsrma.org

GSRMA
 PO Box 706
 Willows, CA 95988

Phone: 530-934-5633
 Fax: 530-934-8133

Beckwourth Fire District

2022-23 COVERAGE			CONTRIBUTION
Workers' Compensation	Estimated Payroll	\$261,006	\$15,179
General Liability	Estimated Payroll	\$261,006	\$13,980
Property	Total Insured Value	\$1,217,910	\$2,796
Auto	Total Insured Value	\$570,990	\$3,139
Mobile Equipment	Total Insured Value	\$300	\$1
Crime Bond	Exposure	16	\$260
TOTAL ESTIMATED ANNUAL CONTRIBUTION*			\$35,355
2022-23 DIVIDENDS			ADJUSTMENTS
General Liability			-\$374
TOTAL CONTRIBUTION ADJUSTMENT			-\$374
2020-21 FINAL CONTRIBUTION TRUE-UP (See True-up page for details)			ADJUSTMENTS
Workers' Compensation			\$6,212
General Liability			\$4,471
TOTAL CONTRIBUTION ADJUSTMENT			\$10,683
TOTAL ESTIMATED PAYMENT			\$45,664

*Total Contribution is an ESTIMATE ONLY and may not be equal to the final Contribution amount when coverage is bound.
 Finance charges apply when paying in installments.

NOT AN INVOICE. INDICATION DATED 5/18/2022 DOES NOT BIND COVERAGE.



SOLUTIONS PROPOSAL



PREPARED FOR:

Beckwourth Fire District
Chief Bret Russell
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PREPARED BY:

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Executive Summary

Public safety agencies and local government organizations today face challenges of keeping personnel safe and healthy, reducing risk and maintaining a positive reputation. Add to that the dynamically changing legislative landscape and evolving best practices, and even the most progressive, forward-thinking departments can struggle to keep up.

Lexipol's solutions are designed to save you time and money while protecting your personnel and your community. Our team consists of professionals with expertise in public safety law, policy, training, mental health and grants. We continually monitor changes and trends in legislation, case law and best practices and use this knowledge to create policies, training, wellness resources and funding services that minimize risk and help you effectively serve your community.

THE LEXIPOL ADVANTAGE

Lexipol was founded by public safety experts who saw a need for a better, safer way to run a public safety agency. Since the company launch in 2003, Lexipol has grown to form an entire risk management solution for public safety and local government. Today, we serve more than 8,100 agencies and municipalities and 2 million public safety and government professionals with a range of informational and technological solutions to meet the challenges facing these dynamic industries. In addition to providing policy management, online training, wellness resources, and grant assistance, we provide 24/7 industry news and analysis through the digital communities Police1, FireRescue1, Corrections1, EMS1 and Gov1.

Our customers choose Lexipol to make an investment in the safety and security of their personnel, their agencies and their communities. We help agencies address issues that create substantial risk, including:

- Inconsistent and outdated policies
- Lack of technology to easily update and issue policies and training electronically
- Unchecked mental health needs of staff
- Difficulty keeping up with new and changing legislation and practices
- Inability to produce policy acknowledgment and training documentation
- Unfamiliarity of city legal resources with the intricacies of public safety law
- The need to secure grant funding for critical equipment, infrastructure and personnel

Lexipol is backed by the expertise of 320 employees with more than 2,075 years of combined experience in constitutional law, civil rights, ADA and discrimination, mental health, psychology, labor negotiations, Internal Affairs, use of force, hazmat, instructional design, federal and state grants and a whole lot more. That means no more trying to figure out policy, develop training or wellness content or secure funding on your own. You can draw on the experience of our dedicated team members who have researched, taught and lived these issues.

We look forward to working with Beckwourth Fire District to address your unique challenges.

Scope of Services

Policy Manual

Constitutionally sound, up-to-date policies are the foundation for consistent, safe public safety operations and are key to reducing risk and enhancing personnel and community safety. Lexipol's comprehensive policy manual covers all aspects of your agency's operations.

- More than 155 policies researched and written by public safety attorneys and subject matter experts
- Policies based on State and federal laws and regulations as well as nationwide best practices
- Content customized to reflect your agency's terminology and structure

Daily Training Bulletins (DTBs)

Even the best policy manual lacks effectiveness if it's not backed by training. Lexipol's Daily Training Bulletins are designed to help your personnel learn and apply your agency's policy content through 2-minute training exercises.

- Scenario-based training ties policy to real-world applications
- Understanding and retention of policy content is improved via a singular focus on one distinct aspect of the policy
- Each Daily Training Bulletin concludes with a question that confirms the user understood the training objective
- Daily Training Bulletins can be completed via computers or from smartphones, tablets or other mobile devices
- Reports show completion of Daily Training Bulletins by agency member and topic

Policy Updates

Lexipol's legal and content development teams continuously review state and federal laws and regulations, court decisions and evolving best practices. When needed, we create new and updated policies and provide them to your agency, making it simple and efficient to keep your policy content up to date.

- Updates delivered to you through Lexipol's web-based content delivery platform
- Changes presented in side-by-side comparison against existing policy so you can easily identify modifications/improvements
- Your agency can accept, reject or customize each update

Web-Based Delivery Platform and Mobile App (Knowledge Management System)

Lexipol's online content delivery platform, called KMS, provides secure storage and easy access to all your policy and training content, and our KMS mobile app facilitates staff use of policies and training completion.

- Ability to edit and customize content to reflect your agency's mission and philosophy
- Efficient distribution of policies, updates and training to staff
- Archival and easy retrieval of all versions of your agency's policy manual
- Mobile app provides in-the-field access to policy and training materials

Reports

Lexipol's Knowledge Management System provides intuitive reporting capabilities and easy-to-read reports that enhance command staff meetings and strategic planning.

- Track and report when your personnel have acknowledged policies and policy updates
- Produce reports showing completion of Daily Training Bulletins
- Sort reports by agency member, topic and other subgroups (e.g., shift, assignment)
- Reduce the time your supervisors spend verifying policy acknowledgement and training completion

Supplemental Publication Service

Lexipol's Supplemental Publication Service (SPS) streamlines the storage of your agency's content, giving you one place to access procedures, guidelines, general orders, training guides or secondary policy manuals.

- Electronically links department-specific procedural or supplemental content to your policy manual
- Provides electronic issuance and tracking for your agency's procedural or supplemental content
- Allows you to create Daily Training Bulletins against your procedural content
- Designed for standard operating guidelines, procedures, general orders or field guides

Fire Procedures

Clear and accessible procedures are imperative to ensure safe, effective and consistent emergency response and personnel interactions. Lexipol's fire procedures, based on national best practices, give you critical operational and administrative procedures as well as a template to build on.

- More than 35 best practice procedures designed to support safe and effective operations
- Tactical procedures address the operations most often cited as contributing to firefighter injury or death as well as the most common call types
- Administrative procedures address the areas of highest legal liability as well as best practices for organizational success
- Scenario-based training reinforces live training
- Mobile-friendly decision trees and checklists prevent essential steps from being missed

Proposal

Prepared By: Jeffrey Hopper
Phone: (816) 788-6644
Email: jhopper@lexipol.com

Quote #: Q-36223-1
Date: 4/25/2022
Valid Through: 7/24/2022

Overview

Lexipol empowers first responders and public servants to best meet the needs of their residents safely and responsibly. We are the experts in policy, training and wellness support, committed to improving the quality of life for all community members. Our solutions include state-specific policies, online learning, behavioral health resources, funding assistance, and industry news and information offered through the websites Police1, FireRescue1, EMS1 and Corrections1. Lexipol serves more than 2 million public safety and government professionals in over 8,000 agencies and municipalities. The services proposed below are designed to meet your agency's specific goals and needs.

QTY	DESCRIPTION	UNIT PRICE	EXTENDED
1	Annual Fire Policy Manual & Daily Training Bulletins w/Supplemental Publication Service w/Fire Operations Procedures (12 Months)	USD 3,416.00	USD 3,416.00
	Subscription Line Items Total		USD 3,416.00
			USD 3,416.00
TOTAL:			USD 3,416.00

*Fire pricing is based on 5 Fire Authorized Staff.