



**Beckwourth Fire District
Minutes
Regular Meeting
November 15, 2023 06:30 PM
180 Main St Beckwourth, 96129
<https://www.beckwourthfire.com>**

1. Call to Order

The meeting was called to order at 6:30 pm by Chair Larry Smith.

A. Roll Call

Present: Chair Larry Smith, Vice Chair Daniel Greenwood, Director Alyson Ceresola, Director Tyler McGarr, Director Rachel Brothers
Staff Present: Chief Kenny Osburn, Finance Manager Carol Logan, Board Clerk Heather Grant, Battalion Chief Scott Hiatt, Safety Officer Floyd Meyers, two members of the public, and four Forest Service members.

B. Pledge of Allegiance

Lead by Chair Larry Smith

2. Public Comments

Forrest Service representatives were in attendance to inquire about the possibility of gaining additional space in the engine bay at Grizzly Station. Item to be discussed and action taken at the next regular Board of Directors meeting in January 2024.

3. Consent Agenda



- A. Approval of October 18, 2023 Board Meeting Minutes.
B. Approval of Account Revenues and Expenses, Balance Sheet, Expenses by vendor detail, Profit and Loss Budget vs Actual, and Plumas Bank Check Register for October 2023

Director Rachel Brothers motioned to approve. A second was made by Director Tyler McGarr. The roll call vote:

Aye **Chair Larry Smith** Aye **Vice Chair Daniel Greenwood** Aye **Director Alyson Ceresola** Aye **Director Tyler McGarr** Aye **Director Rachel Brothers**

4. Department Staff Reports

A. Chief's Report-Letter to County,

Chief Osburn reported out on the following:

-Call Logs: Beckwourth responded to 44 calls in October- of which there were six in Beckwourth, seven in Eastern Plumas District, one mutual aid in Sierra Valley, and the remainder in Portola.

-Training: Jack Bertken is currently in the process of getting his Driver/Operator Certification , he is almost done, so were excited for him to return to work.

-The new Command Vehicle will be shipping out next week

-Thank you to the office staff Carol Logan and Heather Grant for all the great work they have been doing.

-A new bed was ordered for Southside Station as that is where our overnight on-call staff sleeps.

- This months ABC's are Chief Scott Hiatt for Beckwourth and Chief Brian Attama, this program has been extremely successful and beneficial to the department.

-Station 1 Maintenance: The crew has been working diligently on the upkeep at Beckwourth Station, the north side wall was stripped and repainted as well as old fascia boards replaced, everything is looking great, thank you to the guys that have been working on it.

-Station 2 Maintenance: Forrest Service reported that the roof is leaking at Grizzly Station, staff will be checking it out.

-Rescue Truck-Chief Osburn reported that the rescue truck is ready for action, and will be put into service soon.

-Duty vehicle #9453 needs to be decommissioned, recommends holding another surplus sealed bid auction to get rid of it.

-Christmas Party: We will be having our annual Christmas party on December 16, 2023, all are invited and encouraged to bring family, and food.

-Gifts: We will be gifting all district staff a new sweatshirt and t-shirt with their choice of station logo for Christmas this year.

-Measures E & F: if these measures pass, Chief Osburn has committed to stay with the District until the transition is completed.

B. Bookkeeper's Report

Finance Manager Carol Logan reported out on the following:

-The audit was just completed, everything went well and the Auditor staff are extremely knowledgeable and easy to work with.

-The auditor made several suggestions and helped to get accounts set up to provide for better clarity and transparency,

-A check register will be included in monthly financial reports going forward.

C. Department Staff Reports

Battalion Chief Scott Hiatt reported out on additional maintenance that he is working on at Beckwourth Station, he will be repairing some flashing to stop a water leak in the engine bay.

D. Admin Report

Administrative Officer Heather Grant reported out on a follow-up from the FireWorks System that was approved at the last meeting, there will be no more than a 3% increase for fees each year. The Board approved the system as long as the annual increase for fees did not exceed 5%.

5. Directors Reports

A. No Directors had anything to report

6. Report on hydrant water use from Grizzly Ranch

A. There was no hydrant use from Grizzly Ranch to report

7. Close Old Plumas Bank Account and Open New Auxiliary Account

Director Alyson Ceresola motioned to approve. A second was made by Director Rachel Brothers. The roll call vote:

Aye Chair Larry Smith Aye Vice Chair Daniel Greenwood Aye Director Alyson Ceresola Aye Director Tyler McGarr Aye Director Rachel Brothers

8. Fire Protection Contract Discussion

There were no updates on the Forest Service Contract for Grizzly Station.

9. Letter to Board of Supervisors Concerning Eastern Plumas District Coverage

Board a letter needed to be drafted and sent to Plumas County Board of Supervisors, LAFCo, and released to the public. Chair Larry Smith and Director Rachel Brothers will draft the letter and get it out before the next meeting in January 2024.

Director Alyson Ceresola motioned to approve. A second was made by Director Tyler McGarr. The roll call vote:

Aye Chair Larry Smith Aye Vice Chair Daniel Greenwood Aye Director Alyson

Ceresola Aye **Director Tyler McGarr** Aye **Director Rachel Brothers**

10. **Chevy Suburban** Director Alyson Ceresola motioned to approve. A second was made by Director Tyler McGarr.

The motion passed with the following vote:

 5 **In Favor** 0 **Opposed**
 Abstained **Absent**

After looking over pertaining minutes, the Board decided to release the 2002 Chevy Suburban back Bret Russell as he was confirmed as rightful owner.

11. **Future Agenda Items**

- Surplus Vehicle Sealed Bid Auction
- Forest Service request for additional space at Grizzly Station
- Letter to BOS and LAFCo
- Engine 9475
- Reserve policy and amounts
- Letter from LAFCo to the BOD

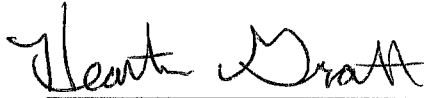
12. **Next Board Meeting**

The next regularly scheduled Board of Directors meeting is January 17, 2024

13. **Adjournment**

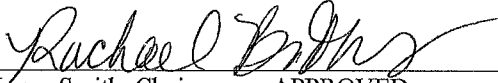
Meeting adjourned at 7:56 pm.

I, HEATHER GRANT, CLERK OF THE BOARD OF DIRECTORS OF BECKWOURTH FIRE PROTECTION DISTRICT, DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON THE 15 DAY OF November, 2023 ARE CORRECT AS SUBMITTED.



Heather Grant: Clerk of the Board

1/24/24
Date



Larry Smith: Chairman as APPROVED

1-24-24

Date:



Daniel Greenwood, Vice Chairman as APPROVED

1/24/24

Date:

Director as APPROVED

Date: