**Minutes for January 21, 2016**

**Beckwourth Fire District**

1. **Meeting called to order at 6:30 PM by George Bundy.**
2. **Roll Call:** **Board Members:** George Bundy, Denisce Downs, Joseph Gottas (6:33), Donald Ball, M.D. and Stephen Waldeck. **Chief:** Greg McCaffrey **Admin. Assistant:** Fran Zeits  **Public:** Dwight Ceresola, Phil Oels, Ken Tibbedeaux and Terry Swofford
3. **The Pledge of Allegiance:** Recited by all.
4. Approval of Minutes for the Board Meetings held on November 19, 2015. **Joseph** **motioned to approve Minutes for November 19, 2015 and Stephen seconded, all in favor. Motion passed.**
5. Approval of the Account Receivables, Expenditures, Revenue and Balance Sheets for the months of November 2015 and December 2015. Fran stated property tax revenue and parcel tax revenue are normally posted on the December’s report from the County, but the last couple of years (2014/2015) had been posted on the January’s report, which is received in February. **Denisce motioned to approve the Account Receivables, Expenditures, Revenue and Balance Sheets for the months of November 2015 and December 2015 and Joseph seconded, all in favor. Motion passed.**
6. **PUBLIC COMMENT:**  Phil Oels stated he is running for BOS, District 1 position this fall. His present tonight is to observe/listen to the District’s needs, thoughts and worries. Handed out his “bio”. Stated, “I’m way more pro fire department then my opponents”. Asked if anyone would be interested in signing his Citizen for No Filing Fee petition.
7. **Consent Agenda Items:** 2015/2016 snow removal contract was signed by George Bundy and mailed to Folchi Logging & Construction Inc. CSDA 2015 board election ballot was signed by George Bundy and mailed.
8. **Secretary’s Report:** Informed the Board employee evaluations and wage considerations will be address at the February’s board meeting, and the 2015/2016 Statement of Economic Interest Form 700 due April 1st. Denisce requested at the November 19th board meeting to check with Golden State if the Beckwourth Fire District has flood insurance. Fran inquired and the answer is yes with a $25,000 deductible, which all entities whom have been affected by the flood share the deductible. Internet service through Plumas-Sierra REC was installed on December 9th. Max download is 10 mbps (mega bits per second) and ours is 9.66 mbps and max upload is 5 and ours is 4.74 mbps. Big improvement. Staff “bios” are needed for the website which has been updated. With the assistance through Streamline, Fran and especially Greg we are live again. Greg will do a website demo. Handed out a 2016 board meeting schedule. Informed the Board on Feb. 17th a seminar is being offered through CSDA on “Understanding Board Member and District Liability Issues” in Quincy at the Plumas County library. Seminar is free. George and Denisce expressed interest and will attend and Fran will fax over the registration forms..
9. **Chief’s Report: Cal Fire 2015/2016 Grant:** Approved for $4,644.25. Continue to order approved items. **FEMA BEC Grant** for compressor replacement was sent January 7th. **FEMA BEC Grant** initiated by Loyalton Fire Department for radios was sent January 15th. If approved the Board would need to discuss the option to participate and sharecost. **Training:** EMS/1st Responder Class started January 18th through February 22nd. There are approximately thirty (30) local participates. S-200 training for initial attack IC (incident commander) is scheduled for April 5th & 6th. S-700 training for basic air operations has been scheduled for the spring. Joint partnership with the Forest Service for the high school IS-100, IS-200 classesand thebasic field day has been scheduled for the spring. **Engine Updates:** Changing all vehicle lights toLEDs.Mentioned the 2006 Ford Expedition #9400 has been paid off and wanted the Board to consider replacing #9472, which has 222,000 miles.  **Station 1:** No word on the renovation progress regarding the bay doors. Park/Lawn still gathering information and received a few costly bids. Thinking of handling majority of the project internally. **Station 2 – Property:** No further word on the transfer or property restrictions from the County**.** Greg will make an appointment with Robert Perreault. 2016 USFS Station 2 agreement has been renewed. USFS will be drafting their 2017 budget this spring and at that time Greg will negotiate an increase in the rental amount for Station 2. No adjustments since 2007.
10. **Elect Chairman and Vice Chairman:** Joseph nominated George Bundy for ChairmanandDenisce Downs for Vice Chairman. **George motioned to elect George Bundy as Chairman and Denisce Downs as Vice Chairman for 2016 and Joseph seconded. All in favor. Motion passed without objection.** George and Denisce accepted the positions**.**
11. **Donation to the Beckwourth Fire Department Volunteers: Denisce motioned that the Beckwourth Fire District donate $500.00 to the Beckwourth Fire Department and Joseph seconded. Motion passed.**
12. **Authorization for Deployment of Engine #9476 – 2016 Fire Season:** During the fire season OES periodically request engines and qualified personnel. Beckwourth Fire District would staff the engine with a captain/engineer plus one or two firefighters from another local fire department, which have been participating/training in the local “Sierra Valley Task Force”. Fire fighters from another fire department would need to understand and sign a MOU stating their staff would be covered under their liability insurance and etc. Also, they would be managed under the direction of BFDeparatment’s personnel. Normal commitment is usually 14/21 days. One deployment stipulation would be that engine #9476 stays in Northern California. **Denisce motioned to approve the deployment of engine #9476 for the upcoming 2016 fire season with the stipulation of a signed MOU and remains in Northern California and George seconded. Motion passed without objection.**
13. **Update on Sheriff’s Dept’s Dispatch Notice:** George stated that a number of meetings and letters have been exchanged. No final word. Terry Swofford thought this issue was resolved at the January 6th meeting, but the constituents whom were at the prior meeting failed to post the date and time on their schedules. Confusion and nothing was resolved. Another meeting was scheduled for February 1st at 10 a.m. A closed session had been scheduled for tonight to discuss Beckwourth Fire District’s options going forward. Final dead line is March 2nd.
14. **2013/2014 & 2014/2015 Audit Report – Robert Johnson: Denisce motioned to accept/approve the 2013/2014 & 2014/2015 audit report from Robert Johnson and Stephen seconded. Passed without objections.** Fran will forward report to the State Controller’s office.
15. **2015/2016 & 2016/2017 Audit Contract – Robert Johnson: Rolled over.** Board will consider discussion and possible action but asked Fran to contact Robert Johnson’s office if payment is required at this time upon acceptance.
16. **Adopt New Letterhead: Joseph motioned to adopt the new letterhead (red) for the Beckwourth Fire District and Stephen seconded. Motion passed.**
17. **2016 Co-Op Building Rental – Grizzly Station:** Refer to chief’s report under **Station 2 –** **Property.**
18. **Injury & Illness Prevention Program (IIPP) Policy, Appointments and Possible Board Member Appointment:** Rolled over**.** Need/pending direction from Golden State.
19. **Enclosure for Generator:** Rolled over.
20. **Policy #4030 – Board Election, Chairman and Vice Chairman: Denisce motioned to accept Policy #4030 – Board Election, Chairman and Vice Chairman as written and George seconded. Motion passed.**
21. **Battalion Chiefs’ Reports:** None
22. **Division Chief’s Report:** None
23. **Directors’ Reports:** George Bundy **–** None**;** Stephen Waldeck – None;Joseph Gottas – None; Denisce Downs – None; Donald Ball – Absent.
24. **Old Business: NIMS Requirement:** Denisce: IS100 (certificate) and completion ofIS700.Donald Ball: IS100 & IS700 **2015 Form 700 (Statement of Economic Interest)** were distributed to the Board**: Ethics Class:** George **Kitchen Electrical Outlets:**  Done **Property at Station 2:**  No updates.
25. **New Business:** Next Board Meeting February 18, 2016 at 6:30 p.m. **Closed public board meeting at 8:13 p.m. and reconvene at 8:16 p.m. for closed session.**
26. **CLOSED SESSION: Discussion and Possible Action: Legal Counsel Options to litigation pursuant to Subdivision (d) (2) of Government Code Section 54956.9:** The Board was handed a copy of a hand delivered letter from the Sheriff Department received on January 19th. George and Denisce updated the Board on all the meeting encounters and written/verbal communications regarding the dispatch decision to terminate Beckwourth Fire District. **Denisce motioned for Fran to take a roll call vote to authorize the Chief to schedule a meeting with Josh Nelson, attorney, to discuss options going forward regarding dispatch decision to terminate Beckwourth Fire District, and submit all paper work for his review. George Bundy-Yes, Stephen Waldeck-Yes, Joseph Gottas-Yes, Denisce Downs-Yes, Donald Ball-Absent.** George Bundy, Denisce Downs and the Chief will meet with Josh Nelson, attorney, pending scheduled date and time.
27. **Adjournment:** Adjourned at 9:02 p. m. **George motioned to adjourn and Denisce seconded, all in favor. Motion passed.**

I, FRAN ZEITS, SECRETARY OF THE BOARD, DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID MEETING OF THE BECKWOURTH FIRE DISTRICT HELD ON **January 21, 2016** ARE CORRECT AS RECORDED.

\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Fran Zeits, Secretary of the Board

BOARD OF DIRECTORS’ APPROVAL SIGNATURES: Minutes for January 21, 2016.

George Bundy: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Denisce Downs: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Joseph Gottas: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Donald Ball, M.D.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Stephen Waldeck: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_