



Beckwourth Fire District

Phone: Station 1 (530) 832-1008

Fax: (530) 832-5828

E-mail: bfpd@beckwourthfire.com

Web: www.beckwourthfire.com

180 Main St. Beckwourth, CA 96129

AGENDA

FOR THE BOARD MEETING OF THE **BECKWOURTH FIRE DISTRICT**
TO BE HELD ON **Wednesday**

February 15, 2023, at 6:30 PM AT THE BECKWOURTH FIRE HALL
LOCATED AT 180 MAIN STREET, BECKWOURTH, CA

COUNCIL MEMBERS ATTENDING VIA TELECONFERENCE AS PERMITTED BY CALIFORNIA LAW.

BOARD MEMBERS: Larry Smith, Daniel Greenwood, Alyson Ceresola, Gay Miller, and Tyler McGarr

The Board reserves the right to address items out of order as they are listed on the Agenda.

The Board of Directors meeting is accessible to the public via Zoom at:

<https://us02web.zoom.us/j/86818170713?pwd=K083VUMyaTJhSjl6bVNQWmU2RXpIdz09> or by telephone at: Phone Number 1-408-638-0968; Meeting ID: 868 1817 0713 Passcode: 855003

1. **Call Meeting to Order**
 - A. Roll Call
 - B. The Pledge of Allegiance
 - C. Opening remarks
2. **PUBLIC COMMENT:** Members of the public are invited to address the District on any matter of interest to the public that is not on the agenda for a period of time not to exceed 5 minutes. Pursuant to the Brown Act, the District cannot discuss or take any action on items not listed on the posted agenda but may add to a future agenda matters brought up under public comments for appropriate action at a future meeting.
3. **CONSENT AGENDA:** These items are expected to be routine and non-controversial. The Board of Directors will act upon them at one time without discussion. Any board members, staff member or interested party may request that an item be removed from the consent agenda for discussion.
 - A. Approval of Minutes for the Board Meetings held on January 18, 2023
 - B. Approval of Account Revenues, Expenses, Balance Sheet, Budget vs. Actual Reports for January 2023.
4. **DEPARTMENT STAFF REPORTS:** Updates from the Fire Chief, Secretary, Duty Officers, Safety Committee, Equipment Committee, Training Committee, Auxiliary team and others as necessary. Topics include a report on calls for service, update on department status including training, personnel, and equipment. Report on safety issues and any further updates to keep the board informed on Department activities and any administrative updates for the Board as necessary.

CHIEF'S REPORT:

SECRETARY'S REPORT:

DEPARTMENT STAFF REPORT:

5. **DIRECTORS REPORTS:** Reports from Directors on meetings or seminars attended.

ISO Class 4/6

"The Beckwourth Fire District is committed to the protection of life and property, using as our model, safety, teamwork, continued education and training."



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6. **Update:** Administrative Policies and Procedures – Lexipol Update: Upon the completion of all the BFPD policies and procedures. The Resolution to Accept the Policies and Procedures of the District will be tabled until the March 2023 BOD Meeting.
7. **Update:** Beckwourth Fire Contract for Forest Service.
8. **Update of:** Portola City Council Liaison monthly report.
9. **Update of:** Report on water use from Grizzly Ranch.
10. **Discussion and Possible Action:** LESSG Consolidation Project. Resolution #2203-01 “RESOLUTION OF APPLICATION BY THE BOARD OF DIRECTORS OF THE BECKWOURTH FIRE PROTECTION DISTRICT REQUESTING THE PLUMAS LOCAL AGENCY FORMATION COMMISSION TO INITIATE PROCEEDINGS FOR THE FORMATION OF A NEW FIRE PROTECTION DISTRICT AND REORGANIZATION OF EXISTING FIRE SERVICE PROVIDERS IN THE AFFECTED TERRITORY” to be adopted.
11. **Discussion and Possible Action:** Resolution #2203-02 “ELECTING WORKER’S COMPENSATION COVERAGE FOR UNPAID VOLUNTEERS AND BOARD OF DIRECTORS BY THE BOARD OF DIRECTORS OF THE BECKWOURTH FIRE PROTECTION DISTRICT”, to be adopted.
12. **Discussion and Possible Action:** Johnson and Accountancy RFP has been received FY 2022, 2023. Quote to be adopted.
13. **OLD BUSINESS:**
 - A. Board of Directors Scheduled Monthly Meetings 2023 with approved times of 6:30PM.
 - B. **Discussion and Possible Action:** Surplus Military Grade Generators.
14. **NEW BUSINESS:** NEXT MEETING DATE: **Wednesday March 15, 2023, at 6:30 p.m.**
15. **CLOSED SESSION:** Discussion of annual evaluations for: A) Fire Chief
B(Employees
16. **Future Agenda Items:**

Note: Public is welcome to pick up a complete board meeting package for review before the meeting. The package will be available at Station 1, 180 Main St., Beckwourth on the Monday thru Wednesday before the scheduled meeting between the hours of 10:00 a.m. to 2:00 p.m. This information is also available at the BFD’s website, www.beckwourthfire.com. In compliance with the American Disabilities Act (ADA), the district will make every reasonable attempt to accommodate any attendee or participant at this meeting needing special assistance beyond what is normally provided. Please contact Beckwourth Fire District at 530-832-1008 at least 48 hours prior to this meeting to inform us of your particular needs. Beckwourth Fire District will determine if your particular needs can be accommodated. Individuals with impaired hearing and/or speech impediments may dial 1-800-806-1191 to reach the Commission.

ISO Class 4/6

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Beckwourth Fire District Minutes for January 18, 2023

Board members may attend this meeting via teleconference as permitted by California Law. Members of the public were able to join the meeting via Zoom live streaming or in person.

1. **Call Meeting to Order:** Board Meeting called to order at 6:32 PM by Larry Smith.

- A. **Roll Call Roll Call:**

Board Members: Larry Smith – here, Daniel Greenwood – here, Alyson Ceresola – here, Gay Miller – absent and Tyler McGarr – here. **Board Secretary:** Carol Logan – here, **Fire Chief:** Bret Russell - here, **Deputy Chief:** Kenny Osborn – absent **Administrative Captain -** John Fatheree via teleconference **Safety Officer:** Absent, **Division Chief:** Absent, **BFD members:** Scott Thompson via teleconference, Ruben Villa and Bruce Lackenbauer were in attendance.

- B. **The Pledge of Allegiance:** Led by Larry Smith

- C. **Opening remarks:** Larry Smith commented that after 2 months of hearing radio call volume he noticed there was no lack of personnel and he thanked everyone for their hard work.

Chief Russell asked if **Agenda Item #6 Update: Beckwourth Fire Contract for Forest Service**

could be moved to the beginning to allow the speakers on Zoom to make their presentation first out of consideration of their time. The BFPD Board of Directors agreed to this change in the Agenda. Joe Waterman and Steve Munson presented clarification on the Forest Service Contract. Discussion was held. Questions regarding the Google Sheets for dispatching were presented. Also consideration of the rental part of the contract for administration and engine space. The Board agreed to add this to the next BFPD Board meeting as a future agenda item in February 2023. No further comments or questions

PUBLIC COMMENT: Members of the public are invited to address the District on any matter of interest to the public that is not on the agenda for a period of time not to exceed 5 minutes. Pursuant to the Brown Act, the District cannot discuss or take any action on items not listed on the posted agenda but may add to a future agenda matter brought up under public comments for appropriate action at a future meeting.

John Reynolds who is part of the Fire Wise Community and Fire Safe Counsel gave an update on the Eastern Plumas Wildfire Prevention Grant. This has been delayed because of the snow impact possibly until springtime for the Grizzly Road, Ranch area. No further comments.

2. **CONSENT AGENDA:** These items are expected to be routine and non-controversial. The Board of Directors will act upon them at one time without discussion. Any board members, staff member or interested party may request that an item be removed from the consent agenda for discussion.

- A. **Approval of Minutes for the Board Meetings held on November 16, 2022:** Chairman Smith asked for any questions or comments on the November 16, 2022, minutes. There were none. He called for a motion to approve the November 16, 2022, minutes. Vice Chairman Greenwood motioned to approve November 16, 2022, minutes as stated; Director McGarr seconded. Motioned passed.

- B. **Approval of Account Revenue, Expenditures, and Balance Sheet for November and December 2022:** Carol called for questions or comments on the financial reports. She provided a clarification on the Expense Report indicating that the only necessary information needed are the total expenses, therefore she eliminated the column for paid or unpaid. Director McGarr motioned to approve the November and December 2022 Financial Statements as stated. Director Ceresola seconded and the motion passed.

3. **DEPARTMENT STAFF REPORTS:** Updates from the Fire Chief, Department Staff, Safety Committee, equipment committee, training committee and others, as necessary. Topics include a report on calls for service, update on department status including training, personnel, and equipment. Report on safety issues and any further updates to keep the board informed on Department activities and any administrative updates for the Board, as necessary.

CHIEF'S REPORT: Chef Russell reported that there were 30 calls for the month of November with 3 in Beckwourth and 25 in Portola with 2 mutual aids. For December there were 46 calls, 10 in Beckwourth, 30 in Portola and 6 mutual aids. . He reported out on the Christmas party where gifts and awards were presented, and he thanked everyone. The Gold Mountain contract was signed and went into effect 1/1/2023 The town meetings for the LESSG went well. He gave an update on the Plumas County Sheriff Department only having one sheriff patrol vehicle for all of Plumas County. He was encouraged that the Lexipol P & P were being put in place with 5 or more ready to be presented at the February 15, 2023 BOD meeting.. He indicated that with consideration of the LESSG consolidation BFPD was beginning training with Sierra Valley Fire District monthly. He gave an update for his absence in March and that everyone one is aware, and coverage is not an issue. He called for questions or comments. There were none.

DEPUTY CHIEF'S REPORT: NONE

SECRETARY'S REPORT:

- **New year 2023 Ethics Training, (due every 2 years),** I will need Help with dates of completion. I will be getting Board members on the Roster through CSDA and set the BOD up with Target Solutions to provide Ethics, Sexual Harassment training, along with Brown Act classes and all the classes CSDA provides, most at no charge.
 - **FPPC Economic Interest Form 700,(annual)** I will be emailing packet to BOD by end of month a Wet Signature required and needs to be turned in to BFPD Office no later than March 1, 2023. Sexual Harassment class Annual? Certificates of completion
 - **BFPD will be responsible for filing the California's State Controllers Financial Transaction Report, due by 1/31/2023.** I will be doing that this year since we don't have an auditor in place yet.
 - **Clarification of the Plumas County Assessments not included in Original Tax Bill to district residents.** Plumas County Tax Assessor's office original tax bill issued in November,2022 did not include BFPD fire protection. It was brought to our attention by residents that in prior years they did get the BFPD fire protection on their tax bills. In researching this we discovered that the Plumas County Tax Assessor inadvertently omitted the BFPD tax assessments on the original bill. Plumas County Tax Assessor acknowledged this error and therefore a new tax assessment bill was just issued to all district parcels for BFPD Fire protection. On this new bill the tax assessor did not list the Plumas County Tax Assessor's phone number but listed the Beckwourth Fire District phone number to call if there were any concerns or questions. I have only received a few calls; Beckwourth some understood the Plumas County issue some did not. I have directed them to call the Plumas County Assessor's office. She asked for questions are comments. One comment, Will I be checking with Plumas County as to when we might receive the check? No further questions or comments.
4. **DEPARTMENT STAFF REPORT:** Duty Officer Bruce Lackenbauer indicated that BFPD needs an electrician for a couple of electrical issues in the Beckwourth Station Office. Director Megarr said he would reach out to an electrician and have them get in touch with Bruce. Duty Office Ruben Villa indicated that there were sandbags and sand at BFPD North Station 2.
 5. **DIRECTORS REPORTS:** Director Megarr reported that he went with a tour with Chief Russell and was impressed with the cleanliness of the stations and how well the equipment is kept up. Chairman Smith indicated that he attended the LESSG town hall meeting at the Grange hall in Vinton and it was a full house and went well.
 6. **Update:** Beckwourth Fire Contract for Forest Service. This item was moved to the beginning of the meeting.
 7. **Update: Lexipol:** Resolution to Accept the Policies and Procedures of the District will be presented at the February 2023 BOD Meeting.
 8. **Update:** Cal Fire Grant Approved for communication devices. Administrative Captain John Fatheree reported on the status. communication equipment has been ordered and it takes about 6 months to receive. He called for questions or comments. There were none.
 9. **Update:** LESSG Consolidation Project; Tom Cooley and Cary Curtis gave an update. The town meetings were well received with about 30 volunteers helping. Cari provided the next steps. Discussion was held. There were no further questions or comments.
 10. **Update:** New Signed Contact with Gold Mountain effective 1/1/2023. Chief Russell reported that the new contract went in effect 1/1/2023 and that we have received the first installment check. Cary Curtis introduced Gordon Bennie, the new Gold Mountain Board president.
 11. Surplus Military Grade Generators: None
 12. City of Portola Council Liaison monthly report: None
 13. **Update:** Report on water use from Grizzly Ranch. Chairman Smith reported no hydrant water usage.
 14. **Discussion and Possible Action: Nomination and election of officers per BFPD Bylaws: Chairman and Vice Chairman:** Carol called for a nomination for Chairman for 2023. Director McGarr nominated Larry Smith for Chairman. Larry Smith accepted the nomination. The nomination was seconded by Director Ceresola. The nomination was passed unanimously. Carol called for a nomination for Vice Chairman for 2023. Director Ceresola

nominated Daniel Greenwood for Vice Chairman. Daniel Greenwood accepted the nomination.. The nomination was seconded by Director McGarr. The nomination was passed unanimously.

15. **Discussion and Possible Action:** Board of Directors Scheduled Monthly Meetings 2023; Discussion was held regarding a possible time for the BFPD BOD meetings earlier in the day. Director Greenwood made a motion to keep these meetings at 6:30pm. The motion was seconded by Director Ceresola and was passed. Carol will update the Schedule.
16. **Discussion and Possible Action:** RFP for audit services to be submitted to Johnson Accountancy for FY 2022, 2023 Term of Contract 2023 through 2025. Carol presented the RFP for Audit to the BFPD Board members with timeframes. Discussion was held. A suggestion was made to include other auditors. Since Johnson Accountancy has done the BFPD audits in the past and have agreed to offer their services again, a motion was made by Director Ceresola to approve the RFP to be issued to Johnson Accountancy. It was seconded by Director McGarr and passed. The RFP for annual audits will be posted on the BFPD website.

17. **OLD BUSINESS:** None

18. **NEW BUSINESS: NEXT MEETING DATE:** Wednesday February 15, 2023, at 6:30 p.m.

19. **FUTURE AGENDA ITEMS:**

- a. Generators
- b. Resolution to Accept Policies & Procedures that have been put in place.
- c. RFP for Audit services
- d. Beckwourth Contract Forest Service

20. **Adjournment of Meeting:** Larry adjourned the meeting at 7:56 p.m.

I, CAROL LOGAN, SECRETARY OF THE BOARD, DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID BOARD MEETING OF THE BECKWOURTH FIRE DISTRICT HELD ON October 19, 2022, ARE CORRECT AS SUBMITTED

Carol Logan: Secretary of the Board

Date

Larry Smith: Chairman as APPROVED

Date:

Daniel Greenwood, Vice Chairman as APPROVED

Date:

Beckwourth Fire District
Balance Sheet
As of January 31, 2023

| | Jan 31, 23 |
|---|-------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 10000 · Cash in Plumas Bank 1605 | 80,547.00 |
| 10100 · Cash in Plumas Savings 3672 | 510,532.33 |
| 10200 · Cash Auxillary Plumas Bank 6070 | 1,233.44 |
| Total Checking/Savings | 592,312.77 |
| Accounts Receivable | |
| 11000 · Accounts Receivable | 5,712.50 |
| Total Accounts Receivable | 5,712.50 |
| Total Current Assets | 598,025.27 |
| Fixed Assets | |
| 15000 · Station 1 - Beckwourth | |
| 15003 · Equipment | 13,650.00 |
| Total 15000 · Station 1 - Beckwourth | 13,650.00 |
| 54085 · Medical Equipment | 2,798.19 |
| 54200 · Radio | 4,596.79 |
| 54450 · Fire Station | 1,877.50 |
| 54670 · Fire Truck | 35,533.23 |
| 54680 · Fire Equipment | 21,021.06 |
| Total Fixed Assets | 79,476.77 |
| TOTAL ASSETS | 677,502.04 |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| 20000 · Accounts Payable | -240.14 |
| Total Accounts Payable | -240.14 |
| Credit Cards | |
| 27000 · CALCARD Visa | 1,994.42 |
| Total Credit Cards | 1,994.42 |
| Other Current Liabilities | |
| 21000 · Accrued Payroll | 4,830.00 |
| 24000 · Payroll Liabilities | -894.91 |
| Total Other Current Liabilities | 3,935.09 |
| Total Current Liabilities | 5,689.37 |
| Total Liabilities | 5,689.37 |
| Equity | |
| 30000 · Opening Balance Equity | 737.39 |
| 32000 · Retained Earnings | 225,035.39 |
| 32001 · Unassigned Fund balance | 286,103.00 |
| 32002 · Committed Fund balance | 44,958.00 |
| 35000 · Suspense | 122,110.81 |
| Net Income | -7,131.92 |
| Total Equity | 671,812.67 |
| TOTAL LIABILITIES & EQUITY | 677,502.04 |

7:19 AM

02/08/23

Accrual Basis

Beckwourth Fire District
Total Month Revenue and Expense
January 2023

| | TOTAL |
|--|-----------|
| Income | |
| Other Revenue | |
| 43010 · Interest-Invested Funds | 81.82 |
| 44520 · Federal - FS Grizzly Rent | 5,400.00 |
| 45071 · Contract Fire Protection | |
| Gold Mountain | 14,500.00 |
| Total 45071 · Contract Fire Protection | 14,500.00 |
| 45074 · Report Request Fees | 10.00 |
| 46622 · MVA / Fire Recovery | 29,905.49 |
| Total Other Revenue | 49,897.31 |
| Total Income | 49,897.31 |
| Expense | |
| Salaries & Benefits | |
| 51000 · Regular Wages | 10,597.92 |
| Total Salaries & Benefits | 10,597.92 |
| VOID | 0.00 |
| 52010 · Clothing - Personal Supply | -148.40 |
| 52020 · Communications | 310.72 |
| 52040 · Household Expense | 47.24 |
| 52092 · Maintenance - Trucks | 455.81 |
| 52110 · Vehicle Fuel | 532.17 |
| 52130 · Maintenance - Bldg & Grounds | 4.27 |
| 52140 · Snow Removal | 6,887.24 |
| 52180 · Office Expenses | 1,070.50 |
| 52190 · Professional Services | 1,904.10 |
| 52740 · Travel - Routine | |
| 52745 · Meetings/Meals | 23.95 |
| Total 52740 · Travel - Routine | 23.95 |
| 52780 · Utilities | 991.78 |
| 66000 · Payroll Expenses | 1,181.68 |
| Total Expense | 23,858.98 |
| Net Income | 26,038.33 |

7:37 AM

02/08/23

Accrual Basis

Beckwourth Fire District

Profit & Loss Budget vs. Actual

July 2022 through January 2023

| | Jul '22 - Jan 23 | Budget | \$ Over Budget | % of Budget |
|---|-------------------|-------------------|--------------------|---------------|
| Income | | | | |
| Other Revenue | | | | |
| 43010 · Interest-Invested Funds | 380.51 | 0.00 | 380.51 | 100.0% |
| 44230 · State Homeowners Prop. Tax | 0.00 | 221.06 | -221.06 | 0.0% |
| 44290 · State - Other | 0.00 | 5,300.50 | -5,300.50 | 0.0% |
| 44423 · Fed. FEMA Strike Team \$ | 401,569.17 | | | |
| 44520 · Federal - FS Grizzly Rent | 5,400.00 | 5,400.00 | 0.00 | 100.0% |
| 45071 · Contract Fire Protection | | | | |
| City of Portola | 39,361.97 | 78,723.93 | -39,361.96 | 50.0% |
| Gold Mountain | 14,500.00 | | | |
| Grizzly Creek | 0.00 | 14,787.71 | -14,787.71 | 0.0% |
| Sierra Nevada Journeys | 3,642.29 | | | |
| 45071 · Contract Fire Protection - Other | 0.00 | 93,511.64 | -93,511.64 | 0.0% |
| Total 45071 · Contract Fire Protection | 57,504.26 | 187,023.28 | -129,519.02 | 30.7% |
| 45074 · Report Request Fees | 20.00 | 0.00 | 20.00 | 100.0% |
| 45475 · Training Classes | 987.50 | 500.00 | 487.50 | 197.5% |
| 46060 · City of Portola Misc. | 50.00 | 2,500.00 | -2,450.00 | 2.0% |
| 46239 · Donations | 7,150.00 | 2,500.00 | 4,650.00 | 286.0% |
| 46251 · Reimbursements / Refunds | 18,292.97 | 0.00 | 18,292.97 | 100.0% |
| 46622 · MVA / Fire Recovery | 29,905.49 | 0.00 | 29,905.49 | 100.0% |
| Total Other Revenue | 521,259.90 | 203,444.84 | 317,815.06 | 256.2% |
| Tax Revenue | | | | |
| 40010 · Current Secured Taxes | 77,781.81 | 71,208.89 | 6,572.92 | 109.2% |
| 40020 · Current Unsecured Taxes | 3,834.36 | 3,437.72 | 396.64 | 111.5% |
| 40040 · Prior Unsecured Taxes | 3,827.58 | 34.93 | 3,792.65 | 10,957.9% |
| 40060 · Interest Plumas Tax Collector | 293.95 | | | |
| 40070 · Timber Yield Tax | 4.78 | 2.26 | 2.52 | 211.5% |
| 40130 · Supplemental Taxes | 950.29 | 887.58 | 62.71 | 107.1% |
| 40150 · Special Assessments | 0.00 | 95,978.39 | -95,978.39 | 0.0% |
| Total Tax Revenue | 86,692.77 | 171,549.77 | -84,857.00 | 50.5% |
| Total Income | 607,952.67 | 374,994.61 | 232,958.06 | 162.1% |
| Expense | | | | |
| Salaries & Benefits | | | | |
| 51000 · Regular Wages | 73,440.42 | 87,210.00 | -13,769.58 | 84.2% |
| 51020 · Other Wages | 0.00 | 28,560.00 | -28,560.00 | 0.0% |
| 51070 · Unemployment Insurance | 0.00 | 0.00 | 0.00 | 0.0% |
| 51090 · Group Insurance | 0.00 | 0.00 | 0.00 | 0.0% |
| 51100 · FICA / Medicare OASDI | 0.00 | 14,443.20 | -14,443.20 | 0.0% |
| 51110 · Workers Compensation Insurance | 0.00 | 21,391.00 | -21,391.00 | 0.0% |
| 51140 · Clerical | 0.00 | 20,236.80 | -20,236.80 | 0.0% |
| Total Salaries & Benefits | 73,440.42 | 171,841.00 | -98,400.58 | 42.7% |
| VOID | 0.00 | | | |
| 52005 · Bank charges | 76.00 | | | |
| 52010 · Clothing - Personal Supply | 7,919.67 | 3,000.00 | 4,919.67 | 264.0% |
| 52011 · Clothing - Wildlands / Shelters | 742.13 | 4,000.00 | -3,257.87 | 18.6% |
| 52020 · Communications | 2,445.52 | 3,000.00 | -554.48 | 81.5% |
| 52040 · Household Expense | 623.70 | 550.00 | 73.70 | 113.4% |
| 52050 · Insurance | 45,664.00 | 24,647.00 | 21,017.00 | 185.3% |

7:37 AM

02/08/23

Accrual Basis

Beckwourth Fire District
Profit & Loss Budget vs. Actual
 July 2022 through January 2023

| | Jul '22 - Jan 23 | Budget | \$ Over Budget | % of Budget |
|---------------------------------------|-------------------|-------------------|--------------------|---------------|
| 52090 · Maintenance - Equipment | 1,133.89 | 2,500.00 | -1,366.11 | 45.4% |
| 52092 · Maintenance - Trucks | 15,611.06 | 10,000.00 | 5,611.06 | 156.1% |
| 52095 · Repair - Safety Equipment | 975.09 | 500.00 | 475.09 | 195.0% |
| 52110 · Vehicle Fuel | 10,436.23 | 12,000.00 | -1,563.77 | 87.0% |
| 52124 · Tools and Equipment | 401,143.29 | 2,000.00 | 399,143.29 | 20,057.2% |
| 52130 · Maintenance - Bldg & Grounds | 11,015.77 | 10,000.00 | 1,015.77 | 110.2% |
| 52140 · Snow Removal | 6,980.06 | 2,400.00 | 4,580.06 | 290.8% |
| 52160 · Memberships | 2,587.00 | 2,500.00 | 87.00 | 103.5% |
| 52170 · Miscellaneous Expenses | 1,013.88 | 1,500.00 | -486.12 | 67.6% |
| 52180 · Office Expenses | 3,414.53 | 4,600.00 | -1,185.47 | 74.2% |
| 52190 · Professional Services | 5,644.95 | 5,900.00 | -255.05 | 95.7% |
| 52320 · Strike Team Services | 514.96 | 0.00 | 514.96 | 100.0% |
| 52373 · Lease Purchase | 0.00 | 0.00 | 0.00 | 0.0% |
| 52440 · Special Department Expenses | 165.00 | 0.00 | 165.00 | 100.0% |
| 52550 · Spec. Dept. Tax Admin. Fee | 0.00 | 0.00 | 0.00 | 0.0% |
| 52560 · Plumas County Property Tax | 1,947.86 | | | |
| 52574 · Spec. Dept. Fire Prevention | 0.00 | 100.00 | -100.00 | 0.0% |
| 52700 · Spec. Dept. Training | 4,837.10 | 3,500.00 | 1,337.10 | 138.2% |
| 52710 · Spec. Dept. Medical Supplies | 3,503.96 | 2,500.00 | 1,003.96 | 140.2% |
| 52740 · Travel - Routine | | | | |
| 52745 · Meetings/Meals | 339.71 | | | |
| 52740 · Travel - Routine - Other | 0.00 | 0.00 | 0.00 | 0.0% |
| Total 52740 · Travel - Routine | 339.71 | 0.00 | 339.71 | 100.0% |
| 52750 · Travel - Special | 0.00 | 1,250.00 | -1,250.00 | 0.0% |
| 52780 · Utilities | 5,905.46 | 10,000.00 | -4,094.54 | 59.1% |
| 52840 · Contingencies | 0.00 | 0.00 | 0.00 | 0.0% |
| 52960 · Fire Calls | 0.00 | 0.00 | 0.00 | 0.0% |
| 66000 · Payroll Expenses | 6,106.82 | | | |
| 66900 · Reconciliation Discrepancies | 896.53 | | | |
| Total Expense | 615,084.59 | 278,288.00 | 336,796.59 | 221.0% |
| Net Income | -7,131.92 | 96,706.61 | -103,838.53 | -7.4% |

7:36 AM

02/08/23

Accrual Basis

Beckwourth Fire District

Expenses by Vendor Detail

November through December 2022

| Type | Date | Num | Memo | Account | Amount |
|--|------------|----------|--|-------------------------|-----------|
| 10252022Cresent Tow | | | | | |
| Credit Card Charge | 12/06/2022 | 084461 | tow of wrecked vehicle to be reimbursed... | 52092 · Maintenanc... | -578.00 |
| Total 10252022Cresent Tow | | | | | -578.00 |
| AlphaCard | | | | | |
| Credit Card Charge | 12/08/2022 | CC69... | label maker software for badges | 52180 · Office Expe... | -180.00 |
| Total AlphaCard | | | | | -180.00 |
| Amazon | | | | | |
| Credit Card Charge | 11/03/2022 | 35674... | Packaging Tape | 52180 · Office Expe... | -24.56 |
| Credit Card Charge | 11/09/2022 | 28922... | Compressed air for equipment | 52180 · Office Expe... | -37.53 |
| Credit Card Charge | 11/10/2022 | 18866... | invoice/ bill envelopes | 52180 · Office Expe... | -31.08 |
| Total Amazon | | | | | -93.17 |
| AT&T Calnet 3 | | | | | |
| Bill | 11/12/2022 | 00001... | 10/12/22-11/11/22 | 52020 · Communica... | -85.86 |
| Bill | 12/12/2022 | 00001... | 11/12/22-12/1/2022 | 52020 · Communica... | -94.47 |
| Total AT&T Calnet 3 | | | | | -180.33 |
| Beckwourth CSA | | | | | |
| Bill | 11/25/2022 | Nove... | November 2022 | 52780 · Utilities | -44.50 |
| Bill | 12/25/2022 | Dece... | December 2022 Sewer Charges | 52780 · Utilities | -44.50 |
| Total Beckwourth CSA | | | | | -89.00 |
| Branded Screen Printing | | | | | |
| Credit Card Charge | 12/13/2022 | 004928 | shirts for firefighters | 52010 · Clothing - P... | -4,517.12 |
| Total Branded Screen Printing | | | | | -4,517.12 |
| Bullet Information Technology Solutions | | | | | |
| Bill | 11/26/2022 | 20220... | Change passwords secure desktop, rem... | 52020 · Communica... | -420.00 |
| Total Bullet Information Technology Solutions | | | | | -420.00 |
| Carol Logan | | | | | |
| Bill | 11/18/2022 | 116 | Accounting services 10/7/2022-11/17/20... | 52190 · Professional... | -1,860.00 |
| Total Carol Logan | | | | | -1,860.00 |
| Clark Pest Control | | | | | |
| Bill | 12/02/2022 | 32382... | Station # 1 Beckwourth | 52130 · Maintenanc... | -92.00 |
| Total Clark Pest Control | | | | | -92.00 |
| Coffee Bar Reno | | | | | |
| Credit Card Charge | 11/12/2022 | 013964 | Fire Training Reno 11/12-13/2022 | 52700 · Spec. Dept. ... | -57.27 |
| Total Coffee Bar Reno | | | | | -57.27 |
| Eastern Plumas Health Care | | | | | |
| Credit Card Charge | 11/16/2022 | Russe... | Chief Reussell DOT Physical | 52440 · Special Dep... | -165.00 |
| Total Eastern Plumas Health Care | | | | | -165.00 |
| Globat | | | | | |
| Credit Card Charge | 12/22/2022 | 48257... | Domain renewal | 52020 · Communica... | -19.99 |
| Total Globat | | | | | -19.99 |
| Greenbrae Trophy Center | | | | | |
| Credit Card Charge | 12/17/2022 | 094563 | Awards for the Christmas Party | 52180 · Office Expe... | -400.00 |
| Total Greenbrae Trophy Center | | | | | -400.00 |

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Accrual Basis

Beckwourth Fire District

Expenses by Vendor Detail

November through December 2022

| Type | Date | Num | Memo | Account | Amount |
|------------------------------------|------------|----------|---|-------------------------|-----------|
| High Sierra Gas | | | | | |
| Bill | 11/03/2022 | U0014... | 1199 Station # 1 | 52780 · Utilities | -267.93 |
| Bill | 11/03/2022 | U0014... | Grizzly Rd. Fire Station | 52780 · Utilities | -618.44 |
| Bill | 11/11/2022 | 117059 | propasne for Halloween Fundraiser | 52780 · Utilities | -22.00 |
| Bill | 11/23/2022 | U0014... | Beckwourth Fire Station | 52780 · Utilities | -342.98 |
| Bill | 11/30/2022 | U0325... | Grizzly Fire Station | 52780 · Utilities | -520.57 |
| Credit | 11/30/2022 | Per S... | Per STMT 11/30/2022 | 52780 · Utilities | 1,577.44 |
| Bill | 12/06/2022 | U0325... | Beckwourth station | 52780 · Utilities | -296.18 |
| Bill | 12/14/2022 | U0015... | | 52780 · Utilities | -286.74 |
| Bill | 12/20/2022 | U0325... | Beckwourth Stationh #1 180 Main | 52780 · Utilities | -246.92 |
| Bill | 12/23/2022 | U0015... | 4076 Grizzly Rd. Grizzly Rd. Fire Station | 52780 · Utilities | -1,016.88 |
| Total High Sierra Gas | | | | | -2,041.20 |
| Hunt & Sons, Inc. | | | | | |
| Bill | 11/15/2022 | 864698 | | 52110 · Vehicle Fuel | -955.97 |
| Bill | 11/30/2022 | 880868 | | 52110 · Vehicle Fuel | -400.49 |
| Bill | 12/15/2022 | 906188 | Card lock fuel | 52110 · Vehicle Fuel | -725.66 |
| Bill | 12/31/2022 | 928785 | | 52110 · Vehicle Fuel | -677.03 |
| Total Hunt & Sons, Inc. | | | | | -2,759.15 |
| Intermountain Disposal, INC | | | | | |
| Bill | 11/24/2022 | 232233 | | 52130 · Maintenanc... | -47.58 |
| Bill | 11/30/2022 | 232674 | | 52130 · Maintenanc... | -47.58 |
| Bill | 12/25/2022 | 234142 | | 52130 · Maintenanc... | -47.58 |
| Total Intermountain Disposal, INC | | | | | -142.74 |
| KS Market | | | | | |
| Credit Card Charge | 11/28/2022 | 003645 | fuel #9400 | 52110 · Vehicle Fuel | -75.05 |
| Total KS Market | | | | | -75.05 |
| L.N. Curtis & Sons | | | | | |
| Bill | 11/14/2022 | IONV6... | uniforms, gloves, pants hoods | 52010 · Clothing - P... | -1,330.33 |
| Total L.N. Curtis & Sons | | | | | -1,330.33 |
| Les Schwab | | | | | |
| Bill | 11/03/2022 | ARD 1... | Station 1 #9423 tires | 52092 · Maintenanc... | -2,127.47 |
| Bill | 11/14/2022 | 71900... | Winter changeover Truck #9352 | 52092 · Maintenanc... | -99.96 |
| Bill | 11/15/2022 | 71900... | Winter changeover Truck #9462 Station 1 | 52092 · Maintenanc... | -99.96 |
| Bill | 11/30/2022 | 71900... | winter changeover #9451 | 52092 · Maintenanc... | -99.96 |
| Bill | 11/30/2022 | 71900... | #9461 Snow Claw | 52092 · Maintenanc... | -1,417.03 |
| Bill | 12/01/2022 | 71900... | #9400 Winter Changeover | 52092 · Maintenanc... | -99.96 |
| Bill | 12/06/2022 | 71900... | #9461 Station one Beckwourth wiper bla... | 52092 · Maintenanc... | -18.22 |
| Bill | 12/12/2022 | 71900... | #9432 Station 1 Cam Chain | 52092 · Maintenanc... | -224.14 |
| Total Les Schwab | | | | | -4,186.70 |
| Lexipol, LLC | | | | | |
| Bill | 11/03/2022 | | One time contract for Annual Fire - Admi... | 52700 · Spec. Dept. ... | -3,416.00 |
| Total Lexipol, LLC | | | | | -3,416.00 |
| NAPA Sierra | | | | | |
| Bill | 11/07/2022 | 247292 | 9462 wipers and scrapers | 52092 · Maintenanc... | -8.53 |
| Bill | 11/07/2022 | 247292 | 9400 wipers and scrapers | 52124 · Tools and E... | -13.43 |
| Bill | 11/09/2022 | 247508 | thermostat for #9352 | 52092 · Maintenanc... | -14.47 |
| Bill | 11/29/2022 | 248526 | Bruce Quick Fill Hose | 52092 · Maintenanc... | -6.42 |
| Bill | 12/06/2022 | 248895 | #9453 Grizzly Station Ice blade wiper | 52092 · Maintenanc... | -21.44 |
| Bill | 12/06/2022 | 248907 | Fw30 oil | 52092 · Maintenanc... | -11.99 |
| Bill | 12/07/2022 | 249013 | 9423 vehicle lights | 52092 · Maintenanc... | -77.51 |
| Bill | 12/09/2022 | 249123 | #9462 front beam light | 52092 · Maintenanc... | -66.54 |
| Bill | 12/09/2022 | 249148 | #9423 Wiper blades | 52092 · Maintenanc... | -53.20 |
| Bill | 12/19/2022 | 249605 | # 9322 Threadlocker | 52092 · Maintenanc... | -10.71 |
| Bill | 12/22/2022 | 249842 | #9306 Oil | 52092 · Maintenanc... | -8.56 |
| Total NAPA Sierra | | | | | -292.80 |

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Accrual Basis

Beckwourth Fire District

Expenses by Vendor Detail

November through December 2022

| Type | Date | Num | Memo | Account | Amount |
|---|------------|-----------|---|-------------------------|-----------|
| Plumas-Sierra REC | | | | | |
| Bill | 11/15/2022 | 9/15-1... | 9/15-10/17/22 | 52780 · Utilities | -271.58 |
| Bill | 11/30/2022 | 10/17/... | 10/17/22-11/16/22 | 52780 · Utilities | -329.76 |
| Bill | 12/30/2022 | 11/16/... | 11/16/22-12/15/22 | 52780 · Utilities | -409.62 |
| Total Plumas-Sierra REC | | | | | -1,010.96 |
| Plumas-Sierra Telecommunications | | | | | |
| Bill | 11/30/2022 | 12/1/2... | 12/1/2022-12/31/2022 | 52020 · Communica... | -60.00 |
| Bill | 12/30/2022 | 1/1/23... | 1/1/23-1/31/23 | 52020 · Communica... | -60.00 |
| Total Plumas-Sierra Telecommunications | | | | | -120.00 |
| Plumas Ace Harware Inc | | | | | |
| Bill | 11/06/2022 | 434322 | Bungee Cords #9306 | 52124 · Tools and E... | -29.94 |
| Bill | 11/09/2022 | 434884 | shovels | 52124 · Tools and E... | -81.49 |
| Bill | 11/22/2022 | 437136 | heaters fir bathrooms station 1, frozen w... | 52124 · Tools and E... | -68.62 |
| Bill | 12/01/2022 | 438646 | #9306 Ice Scraper | 52124 · Tools and E... | -18.22 |
| Bill | 12/02/2022 | 438787 | Polar Ice Melt with bucket | 52140 · Snow Remo... | -92.82 |
| Bill | 12/08/2022 | 439788 | 9306 lights, timer, cords staple | 52092 · Maintenanc... | -134.61 |
| Bill | 12/09/2022 | 440011 | 9306 hooks cords timer | 52092 · Maintenanc... | -34.90 |
| Bill | 12/14/2022 | 440672 | #9403 Christmas decorations | 52130 · Maintenanc... | -25.69 |
| Bill | 12/19/2022 | 44198 | Deck Screws shop supplies | 52124 · Tools and E... | -13.40 |
| Bill | 12/30/2022 | 443119 | Brian Chain Link | 52092 · Maintenanc... | -5.13 |
| Total Plumas Ace Harware Inc | | | | | -504.82 |
| Plumas Bank | | | | | |
| Check | 12/19/2022 | Wire T... | Wire Transfer Fee for 2007 Chevy Tahoe | 52005 · Bank charges | -30.00 |
| Total Plumas Bank | | | | | -30.00 |
| Plumas County Tax Collector | | | | | |
| Bill | 11/14/2022 | FY202... | 028-010-052-000 4076 Grizzly Road | 52560 · Plumas Cou... | -1,614.50 |
| Bill | 11/14/2022 | | | 52560 · Plumas Cou... | 0.00 |
| Bill | 11/14/2022 | 145-F... | 145-070-011-000 FY2022-2023 9388 Di... | 52560 · Plumas Cou... | -333.36 |
| Total Plumas County Tax Collector | | | | | -1,947.86 |
| Protect It | | | | | |
| Credit Card Charge | 11/10/2022 | 23691 | epi pens | 52710 · Spec. Dept. ... | -1,678.26 |
| Total Protect It | | | | | -1,678.26 |
| QuickBooks Payroll Service | | | | | |
| Check | 11/09/2022 | 1-3a9... | Payroll suscription for 3 pay periods dire... | 52180 · Office Expe... | -78.00 |
| Credit Card Charge | 11/26/2022 | P1-78... | QB payroll monthly per employee Fee | 52180 · Office Expe... | -40.00 |
| Credit Card Charge | 12/26/2022 | P1-79... | monthly Direct Deposit per employee Fee | 52180 · Office Expe... | -40.00 |
| Total QuickBooks Payroll Service | | | | | -158.00 |
| Reno Uniforms | | | | | |
| Credit Card Charge | 11/17/2022 | 025385 | Uniforms Chief Russell | 52010 · Clothing - P... | -619.21 |
| Total Reno Uniforms | | | | | -619.21 |
| Rico's Mexican Food | | | | | |
| Credit Card Charge | 12/05/2022 | 044019 | BFPD Qtr. Business Meeting | 52745 · Meetings/M... | -232.88 |
| Total Rico's Mexican Food | | | | | -232.88 |
| Sierra Energy | | | | | |
| Credit Card Charge | 11/15/2022 | 123028 | Fuel Chief Bret | 52110 · Vehicle Fuel | -100.00 |
| Credit Card Charge | 11/26/2022 | 105316 | #9462 Fuel | 52110 · Vehicle Fuel | -100.00 |
| Total Sierra Energy | | | | | -200.00 |

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Accrual Basis

Beckwourth Fire District

Expenses by Vendor Detail

November through December 2022

| Type | Date | Num | Memo | Account | Amount |
|---|------------|----------|---|-------------------------|-------------------|
| Sierra Garage | | | | | |
| Bill | 11/22/2022 | 31926 | #9352 Amanda Portola North Side Heat... | 52092 · Maintenanc... | -462.47 |
| Bill | 11/23/2022 | 31938 | #9453 o2 sensor | 52092 · Maintenanc... | -314.95 |
| Bill | 12/13/2022 | 31976 | #9453 Battery | 52092 · Maintenanc... | -177.21 |
| Total Sierra Garage | | | | | -954.63 |
| Smile Business Products, Inc. | | | | | |
| Bill | 11/28/2022 | 10824... | BF05 copies base rate | 52180 · Office Expe... | -87.78 |
| Bill | 12/28/2022 | 10888... | 12/28/22-1/27/22 | 52180 · Office Expe... | -87.78 |
| Total Smile Business Products, Inc. | | | | | -175.56 |
| Streamline | | | | | |
| Bill | 11/01/2022 | 78F24... | November 2022 | 52020 · Communica... | -50.00 |
| Bill | 12/01/2022 | 78F24... | December 2022 | 52020 · Communica... | -50.00 |
| Total Streamline | | | | | -100.00 |
| Truckee Bagel | | | | | |
| Credit Card Charge | 11/12/2022 | 061159 | Bagels for Fire Training 11/12-13-2022 | 52700 · Spec. Dept. ... | -110.72 |
| Total Truckee Bagel | | | | | -110.72 |
| ups | | | | | |
| Credit Card Charge | 12/30/2022 | 187831 | ups shipment of boots for credit | 52010 · Clothing - P... | -55.86 |
| Total ups | | | | | -55.86 |
| US Bank Equipment Finance | | | | | |
| Bill | 11/12/2022 | 48708... | Copier Lease | 52180 · Office Expe... | -83.26 |
| Bill | 12/13/2022 | 48951... | Copier Lease | 52180 · Office Expe... | -83.26 |
| Total US Bank Equipment Finance | | | | | -166.52 |
| USPS | | | | | |
| Credit Card Charge | 12/07/2022 | 022842 | stamps | 52180 · Office Expe... | -60.00 |
| Total USPS | | | | | -60.00 |
| Verizon Wireless | | | | | |
| Bill | 11/01/2022 | 99195... | | 52020 · Communica... | -51.30 |
| Bill | 12/01/2022 | 99219... | | 52020 · Communica... | -51.30 |
| Total Verizon Wireless | | | | | -102.60 |
| VOID | | | | | |
| Check | 11/22/2022 | 1385 | VOID: | VOID | 0.00 |
| Check | 11/22/2022 | 1386 | | VOID | 0.00 |
| Check | 11/22/2022 | 1382 | | VOID | 0.00 |
| Check | 11/22/2022 | 1383 | | VOID | 0.00 |
| Check | 11/22/2022 | 1384 | | VOID | 0.00 |
| Check | 12/21/2022 | 1413 | | VOID | 0.00 |
| Check | 12/21/2022 | 1412 | | VOID | 0.00 |
| Total VOID | | | | | 0.00 |
| Washoe Co. Regional Safety Training Ctr. | | | | | |
| Bill | 12/01/2022 | 18230... | Burn tower training Event #6998 | 52700 · Spec. Dept. ... | -1,050.00 |
| Total Washoe Co. Regional Safety Training Ctr. | | | | | -1,050.00 |
| TOTAL | | | | | -32,173.73 |

RESOLUTION NO. 2203.01

RESOLUTION OF APPLICATION BY THE BOARD OF DIRECTORS OF THE BECKWOURTH FIRE PROTECTION DISTRICT REQUESTING THE PLUMAS LOCAL AGENCY FORMATION COMMISSION TO INITIATE PROCEEDINGS FOR THE FORMATION OF A NEW FIRE PROTECTION DISTRICT AND REORGANIZATION OF EXISTING FIRE SERVICE PROVIDERS IN THE AFFECTED TERRITORY

Resolved, by the Board of Directors of the Beckwourth Fire Protection District (“the District”),
that:

WHEREAS, the City/District in conjunction with other affected agencies approving substantially similar resolutions and listed within this resolution, desires to initiate proceedings pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, commencing with Section 56000 of the California Government Code and California Health and Safety Code Sections 13800-13970, also known as the Fire Protection District Law of 1987, for the formation of a new fire protection district and the concurrent dissolution of the Beckwourth and Sierra Valley Fire Protection Districts and the divestiture of power/transfer of responsibility to provide fire protection, emergency medical and rescue services by the Gold Mountain Community Services District and the City of Portola (as multi-service agencies), contingent upon the formation of the proposed fire protection district as authorized by LAFCo and approved by election; and

WHEREAS, the City of Portola, Beckwourth Fire Protection District, Gold Mountain Community Services District, and Sierra Valley Fire Protection District, hereinafter referred to as “Participating Fire Agencies”, are authorized to provide fire protection, emergency medical and rescue services within their respective boundaries directly or by contract based on their respective formation documents and principal acts (California Government Code Section 38600, et seq., California Health and Safety Code Section 13800, et seq., and California Government Code Section 61000, et seq.); and

WHEREAS, in 2017, the City of Portola made the decision to close its fire department and contract for services, which was the impetus for several discussions and meetings amongst the region’s fire protection providers and the public seeking a means to address the common issues faced by the affected agencies, including but not limited to significant financial constraints in the face of rising costs, reliance on volunteers in a time of declining volunteerism, illogical fire service boundaries, disjointed service operations and planning, and maintaining full governing bodies from small population bases; and

WHEREAS, in 2020, the Participating Fire Agencies each signed a memorandum of understanding forming the Local Emergency Services Study Group (LESSG) with the intent of considering structure options to address the common challenges to effective fire protection and emergency medical services in the region; and

WHEREAS, in 2020, the LESSG came to the unanimous conclusion that formation of a new fire protection district combined with dissolution of the existing fire protection districts and divestiture of fire protection services by multi-service agencies was the preferred option for the region to best address the shared challenges faced by the Participating Fire Agencies, and to enhance services to the community; and

WHEREAS, the Participating Fire Agencies jointly financed a feasibility study, conducted by an independent consulting firm selected through an open and public process with the issuance of a Request for Proposals, with said study concluding that a newly drawn fire protection district would beneficially merge the operations of four different agencies currently providing fire services into one efficient, effective, and sustainable emergency services system, providing a proactive, sustainable solution for future fire and

emergency service needs for the area by creating a regional district with an improved economy of scale and associated benefits; and

WHEREAS, in October 2022, the Participating Fire Agencies each unanimously approved the feasibility study and directed the LESSG to compile an application to the Plumas Local Agency Formation Commission for the reorganization described in the feasibility study/plan for services (Exhibit B); and

WHEREAS, the Plumas Local Agency Formation Commission, hereinafter referred to as Commission, serves as the review authority over the formation and reorganization of cities and special districts as contained in and authorized by the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, hereinafter referred to as “the Act”, commencing with Section 56000 of the California Government Code; and

WHEREAS, the Act establishes the process pursuant to which citizens or legislative bodies of local agencies may seek the formation and reorganization of cities and districts; and

WHEREAS, in order to facilitate the formation of a new fire protection district, through adoption of this resolution of application, the City of Portola has assumed the principal role in initiating the proposal and requesting the Commission to commence its review process by the filing of an application with the appropriate fees paid jointly by the Participating Fire Agencies; and

WHEREAS, the proposed reorganization is consistent with the adopted spheres of influence for the City of Portola, Beckwourth Fire Protection District, Gold Mountain Community Services District, and Sierra Valley Fire Protection District ensuring that there is no duplication of services within the resulting boundaries of the proposed fire protection district, through dissolution of single service fire providers as indicated by the “Zero Sphere of Influence” adopted for the Beckwourth Fire Protection District and Sierra Valley Fire Protection District, and divestiture of fire and emergency medical services as indicated by the “Limited Service Sphere of Influence” adopted for Gold Mountain Community Services District; and

WHEREAS, notice of intent to adopt this resolution of application has been given, and this Board has conducted a public hearing based upon this notification, and has received and considered comments presented at that hearing; and

WHEREAS, the territory proposed to be reorganized is considered to be inhabited (more than 12 registered voters) and a description of the boundaries of the territory to be included within the proposed fire protection district and a map of the proposed boundary designated as set forth in Exhibit A, are attached hereto and by this reference incorporated herein; and

WHEREAS, the reasons for the proposed reorganization are as follows:

1. The four agencies provide essentially the same fire protection and emergency medical services in the region and face substantially similar challenges to providing adequate and sustainable services, consisting of:
 - a. Ever increasing mandatory requirements and standards.
 - b. Limited volunteers and volunteer recruitment and retention programs and incentives.
 - c. Inadequate levels and types of training opportunities.
 - d. Limited administrative capacity to address growing organizational requirements.
 - e. Insufficient funding to cover growing expenses.
2. The reorganization would allow the new district to better meet the emergency fire, rescue, and medical needs of its communities. The newly formed district will implement a phased plan for creating a uniform level of service within the entirety of its territory which would allow:

- a. Better utilization of resources.
- b. Enhanced capital asset planning and streamlined improvement process.
- c. Enhanced response to emergency incidents based on key operational activities performed by paid professionals, paid part-time readiness staff, expanded paid personnel, fleet and station readiness, and district-wide uniform training and procedures.
- d. Reduced operating and administrative costs while increasing service levels.
- e. Enhanced efficiency of management through combining of technology infrastructure, fleet maintenance, and other administrative functions.
- f. Enhanced and standardized public education outreach.

WHEREAS, the following agencies would be affected by the proposed jurisdictional changes:

1. City of Portola;
2. Beckwourth Fire Protection District;
3. Gold Mountain Community Services District; and
4. Sierra Valley Fire Protection District.

WHEREAS, it is desired to require that the proposed reorganization be subject to the following terms and conditions:

1. A new fire protection district be formed with the proposed boundaries as identified in Exhibit A (map and legal description of boundaries of proposed district).
2. The new fire protection district will be named "Beckwourth Peak Fire Protection District".
3. Beckwourth Fire Protection District and Sierra Valley Fire Protection District shall be dissolved, and the new fire protection district named the successor for both agencies, including all rights, responsibilities, properties, contracts, assets and liabilities, and functions of the Beckwourth Fire Protection District and the Sierra Valley Fire Protection District, and any funds to which it succeeds may be expended and properly disposed of as provided by Division 12, Part 2.7, Chapter 1, Health & Safety Code, Fire Protection District Law of 1987 (commencing with Section 13800 et seq.), as itemized in Asset Transfer Schedules Exhibits C (Beckwourth Fire Protection District) and D (Sierra Valley Fire Protection District).
4. Gold Mountain Community Services District shall be divested of the power to provide fire protection and emergency medical services, and the new fire protection district named the successor of those services within Gold Mountain Community Services District's boundaries. Gold Mountain Community Services District will maintain its powers to provide wildland fire response and hazardous fuels reduction and will continue to levy a special tax to support these services.
5. The City of Portola shall transfer the responsibility of providing fire protection and emergency medical services, and the new fire protection district named the successor of those services within the city limits.
6. Gold Mountain Community Services District shall irrevocably convey to the new fire protection district the real and personal property described in the Asset Transfer Schedule attached hereto as Exhibit E upon district formation.

7. The City of Portola shall irrevocably convey to the new fire protection district the real and personal property described in the Asset Transfer Schedule attached hereto as Exhibit F upon district formation.
8. All fire protection volunteers of the City of Portola, Beckwourth Fire Protection District, Gold Mountain Community Services District, and Sierra Valley Fire Protection District who meet the qualifications for volunteer fire fighters established by the new fire district shall be invited and encouraged to apply with the new fire protection district.
9. All full- or part-time employees of the Beckwourth Fire Protection District and the Sierra Valley Fire Protection District shall be invited and encouraged to apply with the new fire protection district.
10. Beckwourth Fire Protection District and the Sierra Valley Fire Protection District do not have any full-time employees. No benefit programs are offered to any employees. The board of the new fire district is urged to consider severance payments to employees of the predecessor agencies on a case-by-case basis, if the circumstances of transition to the new district warrant such action.
11. The successor agency shall function under and carry out all authorized duties and responsibilities assigned to a Fire Protection District as outlined in the Division 12, Part 2.7, Chapter 1, Health & Safety Code, Fire Protection District Law of 1987 (commencing with Section 13800 et seq.) and other applicable laws, with the exception of ambulance services presently provided throughout the territory to be included in the proposed new fire protection district by Eastern Plumas Healthcare District.
12. A tax exchange agreement shall be negotiated with the County to allocate the property tax revenue structure currently assigned to Beckwourth Fire Protection District, Sierra Valley Fire Protection District, and Gold Mountain Community Services District to the successor agency, as provided for in Government Code Section 56810. In addition, the City of Portola shall petition the Board of Supervisors to transfer \$70,000, in total, of the City's existing base property tax revenue to the successor agency. The transfer formula shall be based upon the FY 2022/23 tax roll information maintained by the County Auditor to determine the effective tax allocation factor that would generate approximately \$70,000, in base property tax revenue. This is a base transfer that shall continue in perpetuity without further regard for the amount of revenue generated for the successor agency. Each fiscal year thereafter, the successor agency shall receive the base amount and its share of the annual tax increment derived according to the formula described above, based on the growth in assessed value. The City of Portola shall solicit the County to address existing tax rate incongruities resulting from historical boundary changes during tax sharing negotiations. All resolved incongruities shall be reflected in the FY 2022/23 tax roll information for purposes of the reallocation calculations described above.
13. Formation of the new fire protection district shall be conditioned upon approval of a new special tax by the registered voters of the new fire protection district that would include the following provisions:
 - a. A new revenue source will be required to support the new fire protection district's ability to build and sustain adequate community fire and rescue services for the entire service area. To this end, an annual special tax will be proposed for Assessor's Parcels located entirely or partially within the proposed fire protection district boundary, based on land use types provided by the Assessor's Office. The proposed special tax will raise funds to plan, finance, implement, manage, own, and operate a regional fire

protection district to provide community fire and emergency medical response services. The new special tax must be approved by two-thirds of the votes cast by registered voters residing within the proposed fire protection district's boundary.

- b. Low Income Exemption – The new fire protection district recognizes the proposed special tax may create a burden for low-income property owners in the region. For this reason, the New Fire District shall establish procedures for implementing a Low Income Exemption, to allow landowners who fall within the U.S. Department of Housing and Urban Development (HUD) income limits for “very low” or “poverty level” to apply for a partial or complete exemption from the tax.
 - c. Contiguous Parcel Exemption – The new fire protection district shall establish procedures for implementing a Contiguous Parcel Exemption to allow Assessors Parcels which are categorized as Rate ID "C" under provisions of the special tax, and contiguous, undeveloped, held under identical ownership, shall upon approval of an application of the owners thereof to the District Board, be treated as a single parcel for purposes of this special tax.
 - d. Inflationary Adjustment - The proposed special tax will also include an inflationary adjustment to account for the ever-increasing costs of fire equipment, apparatus, diesel fuel, insurance and other items which typically increase at rates that exceed average inflation. To ensure that the proposed special tax will retain its purchasing power in future years, it is proposed to include an inflationary clause which will allow the new fire protection district Board, to adjust the tax annually, if needed, by no more than the cost of living as measured by the Consumer Price Index (CPI) for All West Urban Consumers, Non-seasonally Adjusted, for the Preceding Year (Bureau of Labor Statistics Series ID CUUR400SAO) for the preceding year. This increase will not exceed 3% each year and must be approved by resolution at a properly noticed public hearing.
14. All previously authorized charges, fees, assessments, and/or taxes currently in effect dedicated to fire protection or emergency medical response, now levied or collected by each of the four agencies, including improvement or assessment districts thereof, shall cease to be levied and collected by each of the four agencies and the successor agency, apart from Gold Mountain Community Services District which will continue to levy a special tax to support wildland fire response and hazardous fuels reduction.
15. A charges and fee structure for services rendered will be adopted by the new fire protection district board, including procedures by ordinance to administer the special tax including exemptions that balance the needs of the district for funding and the burdens on property owners and file such ordinance with LAFCo.
16. The provisional appropriation limit of the new fire protection district shall be set by the Plumas Local Agency Formation Commission for the first full year of operations per Government Code Section 56811.
17. Indebtedness of each of the four agencies, if any, shall remain the legal obligation of only the lands and areas which incurred such indebtedness; however, the outstanding indebtedness of each of the four agencies at the time of consolidation shall remain the obligation of the successor newly formed fire protection district.
18. The composition of the successor new fire protection district board of directors shall be five (5) member board of directors, elected at-large, each of whom must be a registered voter residing within the district and whose term must be four years, with the exception of

the initial board that would have staggered terms with three members serving four-year terms and two members serving two-year terms as determined by agreement of those elected in order to classify staggered terms beginning after the next general district election. The terms of office of the elected board members are determined pursuant to the Uniform District Election Law.

19. Contract services presently provided by Sierra Valley Fire Protection District to Hallelujah Junction Fire Protection District shall be continued by the successor new fire protection district based on the existing contract.
20. The services to be provided by the successor District shall be provided in a manner consistent with the "Plan for Services" attached hereto as Exhibit "B" and incorporated herein by reference.

WHEREAS, the City of Portola has assumed Lead Agency status for this project under the California Environmental Quality Act (CEQA), with the remaining Participating Fire Agencies serving as Responsible Agencies; and

WHEREAS, the District has determined that this project is categorically exempt from CEQA pursuant to CEQA Guidelines Section 15320 (Changes in organization of local agencies) because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment – where the activity consists of changes in the organization or reorganization of local governmental agencies where the changes do not change the geographical area in which previously existing powers are exercised – and that does not involve development or a change in the manner for which an existing service is provided.

WHEREAS, this Board has determined that since a majority of the members of each of the legislative bodies of the four local agencies are adopting substantially similar resolutions of application for this reorganization, the Resolution of Application meets the criteria for requesting a waiver of election proceedings and a waiver of the final Conducting Authority hearing, as set forth in Government Code Section 56853 with regard to the dissolution and divestiture of powers applications; and

WHEREAS, upon approval by the Plumas Local Agency Formation Commission it is recognized that an election must occur of registered voters of the territory within the proposed new fire protection district, including majority voter approval of the question of formation of a new fire protection district and two-thirds voter approval of the proposed special tax, pursuant to California Health and Safety Code Section 13823 and California Government Code Section 50077.

NOW THEREFORE BE IT RESOLVED, by the Board of Directors of the District as follows:

SECTION 1. Findings of Facts. The above recitals are adopted as findings of fact.

SECTION 2. Adoption of Resolution of Application. This Resolution of Application is hereby adopted and approved, and the Local Agency Formation Commission of Plumas County is hereby requested to take proceedings for the reorganization of territory described in Exhibit A (Map and Boundary Description) consisting of the formation of a new fire protection district, the dissolution of the Beckwourth and Sierra Valley Fire Protection Districts, and divestiture of the power/transfer of responsibility to provide fire protection, emergency medical and rescue services by the Gold Mountain Community Services District and the City of Portola (as multi-service agencies) according to the terms and conditions stated above and in the manner provided by the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, Government Code Section 56000, et seq.

SECTION 3. Other Acts. The Officers and staff of the District are hereby authorized and directed,

jointly and severally, to do any and all things, to execute and deliver any and all documents, which, in consultation with the District Counsel, they may deem necessary or advisable in order to effectuate the purposes of this Resolution, and any and all such actions previously taken by such Officers or staff members are hereby ratified and confirmed.

SECTION 4. Effective Date. This Resolution shall take effect upon adoption.

PASSED, APPROVED AND ADOPTED by the Board of Directors of the Beckwourth Fire Protection District at a regular meeting thereof held on the _____ day of _____, 2023, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

President
Beckwourth Fire Protection District

ATTESTED:

District Secretary

Attachments:

Exhibit A, Map and legal description of proposed fire protection district boundaries

Exhibit B, Plan for Services

Exhibit C, Beckwourth Fire Protection District Schedule of Asset Transfer

Exhibit D, Sierra Valley Fire Protection District Schedule of Asset Transfer

Exhibit E, Gold Mountain Community Services District Schedule of Asset Transfer

Exhibit F, City of Portola Schedule of Asset Transfer

Exhibit A: Map and legal description of proposed new fire protection district

Exhibit B: Plan for Services

**NOTICE OF INTENT TO ADOPT RESOLUTIONS OF APPLICATION TO LAFCO FOR
FORMATION OF THE BECKWOURTH PEAK FIRE PROTECTION DISTRICT AND
REORGANIZATION OF EXISTING FIRE SERVICE PROVIDERS IN THE AFFECTED TERRITORY**

NOTICE IS HEREBY GIVEN that a series of public hearings will be held by Participating Agencies (i.e., City of Portola, Beckwourth Fire Protection District, Sierra Valley Fire Protection District, and Gold Mountain Community Services District) to consider adopting substantially similar Resolutions of Application to the Plumas Local Agency Formation Commission (LAFCo) for the formation of the "Beckwourth Peak Fire Protection District" (Beckwourth Peak FPD) and the reorganization of existing fire service providers in the affected territory in accordance with Government Code Section 56853. The respective agencies plan to consider this item at the following public hearings:

Sierra Valley FPD Board Hearing
February 14, 2023 – 7:00pm
Chilcoot Fire Station
94362 Highway 70, Chilcoot, CA 96105

Gold Mountain CSD Board Hearing
February 17, 2023 – 10:00am
GMCSO Conference Room
150 Pacific Street, Suite 8, Portola, CA 96122

Beckwourth FPD Board Hearing
February 15, 2023 – 6:30pm
Beckwourth Fire Station No. 1
180 Main Street, Beckwourth, CA 96129

City of Portola Council Hearing
February 22, 2023 – 6:00pm
City Hall Council Chambers
35 Third Avenue, Portola, CA 96122

Formation of the Beckwourth Peak FPD would serve to consolidate fire protection, emergency medical and rescue services into a regional district and establish a reliable source of revenue to support services. The Beckwourth Peak FPD will be governed by a five-member board of directors elected by the registered voters residing within the boundaries of the new district. The formation will result in the concurrent dissolution of the Beckwourth FPD and the Sierra Valley FPD, the divestiture of power to provide fire protection by Gold Mountain CSD, and the transfer of responsibility for providing fire protection by the City of Portola. All remaining assets, including real property assets, fire stations, rolling stock and equipment will be transferred to the Beckwourth Peak FPD as the successor agency.

Formation of the Beckwourth Peak FPD is intended to address common issues faced by the affected agencies including significant financial constraints in the face of rising costs, increasing critical non-fire life safety calls that require more resources to adequately serve those in need, reliance solely on volunteers in a time of declining volunteerism, illogical fire service boundaries, disjointed service operations and planning, and difficulty maintaining full governing bodies from small population bases. The overall objective of the regional district is to provide a cost effective, well trained, and professional volunteer fire agency for years to come through the implementation of modern and efficient programs and providing opportunities to professionals and volunteers.

Since the Beckwourth Peak FPD will be formed through consolidation of several existing agencies, all existing apparatus and other vehicles and equipment will be transferred to the Beckwourth Peak FPD upon formation. The approval of a new special tax by the registered voters within the new fire district boundary and the successful execution of a property tax exchange agreement with the County are requested LAFCo conditions of reorganization/formation approval. The revenue generated by these two key funding sources and continued fundraising, donations and grants are essential for establishing a

reliable budget for which the Beckwourth Peak FPD will need to maintain and improve its capacity to provide fire and EMS services.

This Notice of Intent for formation of the Beckwourth Peak FPD and reorganization of existing fire service providers in the affected territory, serves as the required 21-day notice pursuant to California Government Code Sections 56654(c). Anyone who wishes to be heard on this matter of the included agencies detailed above, may appear at one or more of the public hearings and be heard. For more information, please visit: www.fireprotectplumas.org or email: FireProtectPlumas@gmail.com.

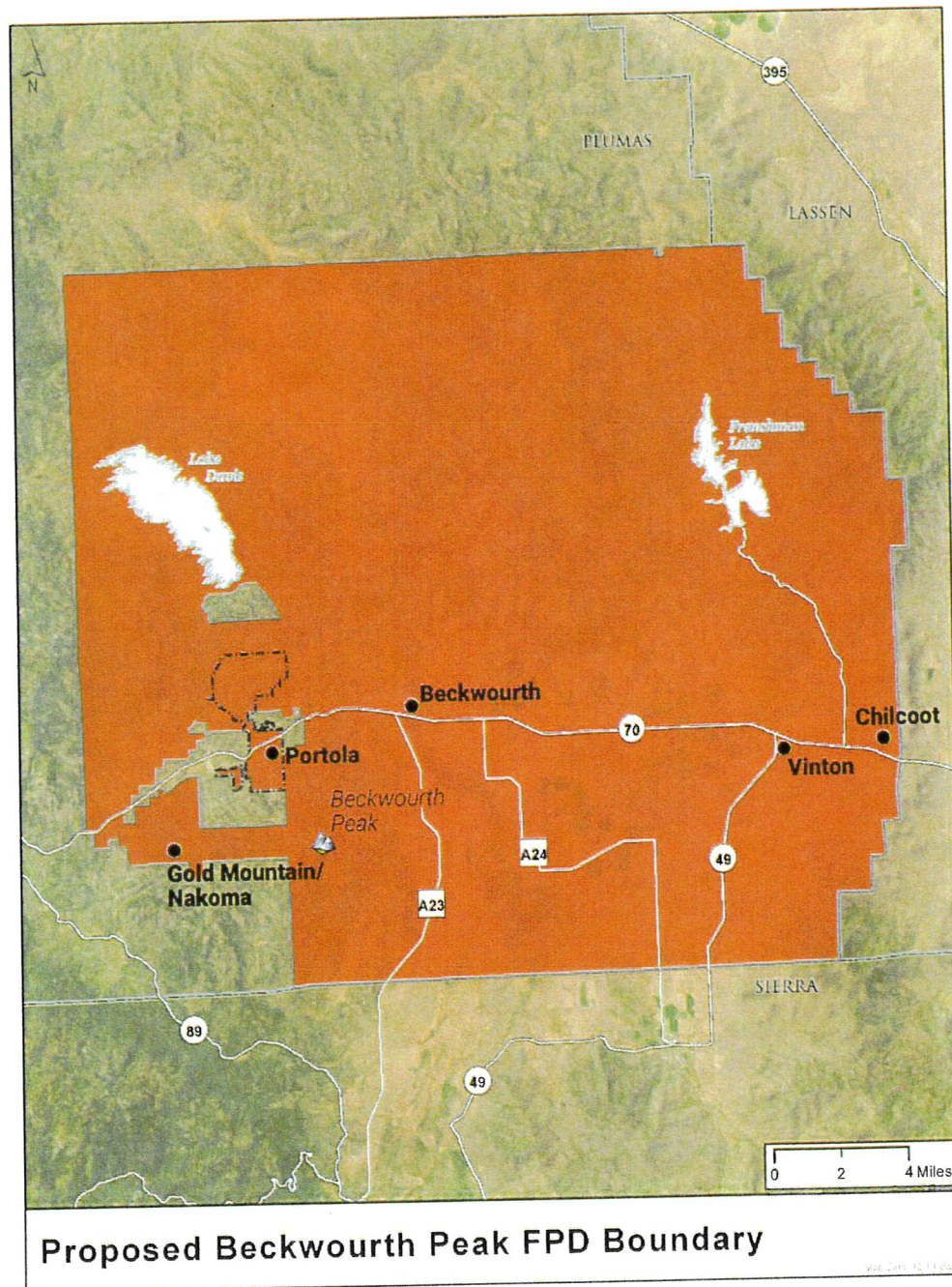


Exhibit C: Beckwourth Fire Protection District

Schedule of Asset Transfer

Beckwourth Fire Protection District shall be dissolved, and the new fire protection district named the successor agencies, including all rights, responsibilities, properties, contracts, assets and liabilities, and functions of the Beckwourth Fire Protection District

Real Property

| Facility | Address | APN |
|-------------|-----------------------------|--------------------------|
| Station 1 | 180 Main St, Beckwourth | APN 140-025-006 ±0.54 ac |
| Station 2 | 4076 Grizzly Rd, Beckwourth | APN 028-010-050 ±0.66 ac |
| Vacant Land | Dixie Valley Rd | APN 145-070-011 ±3.63 ac |

Personal Property

| Apparatus ID | Year and Manufacturer | Details |
|--------------|------------------------|---|
| 9423 | 2007 American LaFrance | Type 1 engine, medium rescue, 1500 gpm pump, 750 gal tank, 5 seats, 4 SCBA seats |
| 9454 | 1996 International | Heavy rescue, 5 seats, 3 SCBA seats |
| 9477 | 1999 International | Type 3 engine, 500 gpm pump, 500 gal tank, 4 seats |
| 9461 | Ford F250 | Type 7 engine, 150 gpm pump, 150 gal tank, 4 seats |
| 9424 | 2000 HME | Type 1 engine, 1250 gpm pump, 800 Gal tank, 4seats, 3 SCBA seats |
| 9475 | 1989 International | Type 3 engine, 500 gpm pump, 500 gal tank, 3 enclosed seats, 2 outside seats |
| 9476 | 1999 International | |
| 9432 | 1987 Navistar | Water tender, 2 seats |
| 9450 | 2007 Chevy Tahoe | Medical response |
| 9452 | 2002 Chevy Tahoe | Medical response |
| 9453 | 2000 Ford F350 | Medical response |
| 9462 | Ford F250 | Medical response w/9301 |
| 9400 | 2002 Chevy Suburban | Command vehicle |
| | | All remaining Fire Department sundry supplies, clothing, safety gear, and equipment |

USFS Apparatus Loan Program

| Apparatus ID | Year and Manufacturer | Details |
|--------------|-----------------------|---|
| 9476 | 1999 International | Type 3 brush truck, 500 gal tank, 4 seats, 3 SCBA seats |
| 9431 | 2002 International | Pierce built, 500 gpm pump, 1500 gal tank, 2 seats |

Exhibit D: Sierra Valley Fire Protection District Schedule of Asset Transfer

Sierra Valley Fire Protection District shall be dissolved, and the new fire protection district named the successor agency, including all rights, responsibilities, properties, contracts, assets and liabilities, and functions of the Sierra Valley Fire Protection District

Real Property

| Facility | Address | APN |
|---|----------------------------|--------------------------|
| Chilcoot 1 | 94362 Highway 70, Chilcoot | APN 010-150-018 ±0.54 ac |
| | | APN 010-150-019 ±0.72 ac |
| Vinton 2 Assessee: Vinton Fire Dept. | Highway 70, Vinton | APN 010-110-007 ±0.07 ac |

Personal Property

| Apparatus ID | Year and Manufacturer | Details |
|--------------|-----------------------|---|
| 9521 | 1997 E-One | Type 1, 500 gal tank, 1250 gpm pump |
| 9522 | 1989 Duplex | Type 1, 1000 gal tank, 1250 gpm pump |
| 9551 | 1994 International | Squad 4x4 |
| UT-95 | 1996 Ford F-350 | Utility body |
| AIR-95 | 2003 | Mako air trailer |
| | | All remaining Fire Department sundry supplies, clothing, safety gear, and equipment |

Governmental Loan Equipment

| Apparatus ID | Year and Manufacturer | Details |
|--------------|-----------------------|--|
| 9572 | 2005 International | Type 3, 500 gal tank, 500 gpm pump |
| 9574 | 1994 International | Type 3, 500 gal tank, 500 gpm pump |
| 9531 | 1969 Mack | Type 1 water tender, 4000 gal tank, 500 gpm pump |
| 9535 | 1994 Ford | Type 2 water tender, 1500 gal tank, 500 gpm pump |

New to fleet

| Apparatus ID | Year and Manufacturer | Details |
|--------------|-----------------------|--|
| | 1998 Pierce Saber | Type 1, working order (expected service date is June 2023) |
| | 1998 Pierce Saber | Type 1, parts vehicle |

Exhibit E: Gold Mountain Community Services District Schedule of Asset Transfer

Gold Mountain Community Services District shall be divested of the power to provide fire protection and emergency medical services, and the new fire protection district named the successor of those services within Gold Mountain Community Services District's boundaries. Gold Mountain Community Services District will maintain its powers to provide wildland fire response and hazardous fuels reduction and will continue to levy a special tax to support these services.

| Asset | Resource |
|------------------|---|
| \$75,000.00 Cash | Gold Mountain Community Services District Fire Fund Account |

Exhibit F: City of Portola Schedule of Asset Transfer

The City of Portola shall transfer to the new Fire Protection District all rights, responsibilities, properties, contracts, assets and liabilities, and functions of the Portola Fire Department, except as noted in this exhibit.

Real Property

| Facility | Address | APN |
|--------------------|-------------------------------|--------------------------|
| North Side Station | 420 North Gulling St, Portola | APN 125-203-008 ±0.25 ac |
| | | APN 125-203-007 ±0.14 ac |
| South Side Station | 316 First Avenue, Portola | APN 126-074-003 ±0.05 ac |

Personal Property

| Apparatus ID | Year and Manufacturer | Details |
|--------------|-----------------------|---|
| 9322 | 2008 Freightliner | Westates built, type 1 engine, light rescue, 1500 gpm, 850 gal, 5 seats, 4 SCBA seats |
| 9331 | 1976 Peterbilt | 3000 gal support tender, 2 seats, standard transmission |
| 9372 | 2017 Dodge 5500 | Type 6 engine, BLS response, 300 gpm, 450 gal, 4 seats |
| 9321 | 2001 Freightliner | Westates built, type 1 engine, light rescue, 1250 gpm, 750 gal, 5 seats, 3 SCBA seats |
| 9352 | 2005 Ford Expedition | BLS response, 5 seats |
| Support 1 | Ford | Van body |
| | | All remaining Fire Department sundry supplies, clothing, safety gear, and equipment |

Fire Department Property Exempt from Transfer

| Apparatus ID | Year and Manufacturer | Details |
|--------------|-----------------------|--------------------|
| Ceremonial | 1939 LaFrance | Antique Fire truck |

County Tax Sharing

The City of Portola shall petition the Board of Supervisors to transfer \$70,000, in total, of the City's existing base property tax revenue to the successor agency. The transfer formula shall be based upon the FY 2022/23 tax roll information maintained by the County Auditor to determine the effective tax allocation factor that would generate approximately \$70,000, in base property tax revenue. This is a base transfer that shall continue in perpetuity without further regard for the amount of revenue generated for the successor agency. Each fiscal year thereafter, the successor agency shall receive the base amount and its share of the annual tax increment derived according to the formula described above, based on the growth in assessed value. The City of Portola shall solicit the County to address existing tax rate incongruities resulting from historical boundary changes during tax sharing negotiations. All resolved incongruities shall be reflected in the FY 2022/23 tax roll information for purposes of the reallocation calculations described above.

| TRANSFEROBJ2 | OBJ01 | OBJ02 | OBJ03 | OBJ04 | OBJ05 | OBJ06 | OBJ07 | OBJ08 | OBJ09 | OBJ10 | OBJ11 | OBJ12 |
|--------------|----------|-----------------|-----------------|-----------|-----------|----------|-----------|-----------|----------|-----------|-----------|------------------|
| | | <i>Overhead</i> | <i>Overhead</i> | | | | | | | | | <i>From OBJ1</i> |
| Carry | 25/5/23% | 14/3/23% | 30/7/23% | 14/3/23% | 14/3/23% | 15/4/23% | 14/3/23% | 14/3/23% | 15/4/23% | 15/4/23% | 20/3/23% | 14/3/23% |
| Obj01 | 22/3/23% | 13/7/23% | 000000% | 20/9/23% | 20/9/23% | 14/3/23% | 20/9/23% | 20/9/23% | 14/3/23% | 15/4/23% | 15/4/23% | 13/7/23% |
| Obj02 | 000000% | 03/2/23% | 000000% | 03/2/23% | 03/2/23% | 000000% | 03/2/23% | 03/2/23% | 000000% | 000000% | 000000% | 03/2/23% |
| Obj03 | 000000% | 1/7/2/23% | 1/24/23% | 1/7/2/23% | 1/7/2/23% | 1/24/23% | 1/7/2/23% | 1/7/2/23% | 1/24/23% | 1/24/23% | 000000% | 1/7/2/23% |
| Obj04 | 000000% | 7/12/23% | 000000% | 000000% | 000000% | 000000% | 000000% | 000000% | 000000% | 000000% | 000000% | 7/12/23% |
| Obj05 | 3/3/23% | 4/0/23% | 4/2/23% | 4/0/23% | 4/0/23% | 4/2/23% | 4/0/23% | 4/0/23% | 4/2/23% | 4/0/23% | 5/12/23% | 4/0/23% |
| Obj06 | 01/4/23% | 01/3/23% | 01/4/23% | 01/3/23% | 01/3/23% | 01/4/23% | 01/3/23% | 01/3/23% | 01/4/23% | 01/3/23% | 01/3/23% | 01/3/23% |
| Obj07 | 30/2/23% | 4/5/23% | 50/4/23% | 4/5/23% | 4/5/23% | 50/4/23% | 4/5/23% | 4/5/23% | 50/4/23% | 4/5/23% | 4/5/23% | 4/5/23% |
| Obj08 | 10/4/23% | 12/13/23% | 13/6/23% | 12/13/23% | 12/13/23% | 13/6/23% | 12/13/23% | 12/13/23% | 13/6/23% | 12/13/23% | 11/13/23% | 12/13/23% |
| Obj09 | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% |

| NEW/ADDITIONAL/REMOVED and/or other methods | OBJ01 | OBJ02 | OBJ03 | OBJ04 | OBJ05 | OBJ06 | OBJ07 | OBJ08 | OBJ09 | OBJ10 | OBJ11 | OBJ12 |
|--|----------|-----------------|-----------------|-----------|-----------|----------|-----------|-----------|----------|-----------|-----------|------------------|
| | | <i>Overhead</i> | <i>Overhead</i> | | | | | | | | | <i>From OBJ1</i> |
| Carry | 25/5/23% | 14/3/23% | 30/7/23% | 14/3/23% | 14/3/23% | 15/4/23% | 14/3/23% | 14/3/23% | 15/4/23% | 15/4/23% | 20/3/23% | 14/3/23% |
| Obj01 | 22/3/23% | 13/7/23% | 000000% | 20/9/23% | 20/9/23% | 14/3/23% | 20/9/23% | 20/9/23% | 14/3/23% | 15/4/23% | 15/4/23% | 13/7/23% |
| Obj02 | 000000% | 03/2/23% | 000000% | 03/2/23% | 03/2/23% | 000000% | 03/2/23% | 03/2/23% | 000000% | 000000% | 000000% | 03/2/23% |
| Obj03 | 000000% | 1/7/2/23% | 1/24/23% | 1/7/2/23% | 1/7/2/23% | 1/24/23% | 1/7/2/23% | 1/7/2/23% | 1/24/23% | 1/24/23% | 000000% | 1/7/2/23% |
| Obj04 | 000000% | 7/12/23% | 000000% | 000000% | 000000% | 000000% | 000000% | 000000% | 000000% | 000000% | 000000% | 7/12/23% |
| Obj05 | 3/3/23% | 4/0/23% | 4/2/23% | 4/0/23% | 4/0/23% | 4/2/23% | 4/0/23% | 4/0/23% | 4/2/23% | 4/0/23% | 5/12/23% | 4/0/23% |
| Obj06 | 01/4/23% | 01/3/23% | 01/4/23% | 01/3/23% | 01/3/23% | 01/4/23% | 01/3/23% | 01/3/23% | 01/4/23% | 01/3/23% | 01/3/23% | 01/3/23% |
| Obj07 | 30/2/23% | 4/5/23% | 50/4/23% | 4/5/23% | 4/5/23% | 50/4/23% | 4/5/23% | 4/5/23% | 50/4/23% | 4/5/23% | 4/5/23% | 4/5/23% |
| Obj08 | 10/4/23% | 12/13/23% | 13/6/23% | 12/13/23% | 12/13/23% | 13/6/23% | 12/13/23% | 12/13/23% | 13/6/23% | 12/13/23% | 11/13/23% | 12/13/23% |
| Obj09 | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% |

| | | | | | | | | | | | | |
|--|----------------|------------|---------|--------------|-------------|------------|------------|-------------|--------------|------------|----------|----------|
| Accountability/IFX(Rate) | \$128,558,4800 | \$49,59/00 | \$000 | \$8,558,3300 | \$81,29400 | \$44,95600 | \$75,95500 | \$20,513400 | \$1,918,7500 | \$8,26500 | \$9,0000 | \$9,0000 |
| Property/Endogeneity/IFX(Rate) | \$1,285,28448 | \$49,59 | \$0.00 | \$8,558,33 | \$81,294 | \$44,956 | \$75,955 | \$20,5134 | \$1,918,75 | \$8,265 | \$9,000 | \$9,000 |
| Calculation/Transfer/IFX(Rate) | 489,8852% | \$28.37 | \$0.00 | \$41,908 | \$61.38 | \$21.748 | \$60.91 | \$90.47 | \$98.48 | \$403 | \$150 | \$150 |
| Next Step Transfer from Property/Endogeneity | \$20,00000 | | | | | | | | | | | |
| IFX(Rate) | 0.517 | \$87,18087 | \$85.46 | \$0.00 | \$17,911.79 | \$81.793 | \$89.941 | \$1,540.60 | \$4,238.46 | \$2,865.88 | \$160.9 | \$42.22 |

RESOLUTION NO. 2023-02

ELECTING WORKERS' COMPENSATION COVERAGE FOR UNPAID VOLUNTEERS

ADOPTED BY THE BOARD OF DIRECTORS OF THE

BECKWOURTH FIRE PROTECTION DISTRICT

on Date of

February 15, 2023

WHEREAS, the California Labor Code provides, with certain exceptions, that volunteers providing services to government agencies are not covered under California Workers' Compensation insurance; and

WHEREAS, Labor Code section 3363.5 authorizes public agencies, through action by resolution, to provide such volunteers with workers' compensation coverage while they are acting for or on behalf of the agency; and

WHEREAS, the Board of Directors finds that the services provided by such volunteers benefit the Beckwourth Fire Protection District and its citizens; and

WHEREAS, the Board of Directors has considered the desirability of providing workers' compensation coverage to those volunteers designated below,

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Beckwourth Fire Protection District:

1. That, pursuant to California Labor Code § 3363.5, only those volunteers who have received prior written approval from the Beckwourth Fire Protection District to provide services to the District are deemed employees of the District for purposes of workers' compensation coverage and only while performing services for or on behalf of the District, effective as of the date of this Resolution, and

2. That, pursuant to California Labor Code § 3363.5, the unpaid members of the Board of Directors of the Beckwourth Fire Protection District are deemed employees of the District for purposes of workers' compensation coverage while performing services for or on behalf of the District, effective as of the date of this Resolution.

On a motion by Director _____, seconded by Director _____, the foregoing resolution was passed and adopted this ____ day of _____, 20____, by the following vote, to wit:

Ayes: _____, _____, _____, _____, _____

Noes: _____, _____, _____, _____, _____

Absent: _____, _____

Attested by: **Beckwourth Fire Protection District**

Clerk of the Board

By: _____
Chair, Board of Directors

By: _____
Vice-Chair, Board of Directors



Robert W. Johnson
an accountancy corporation

6234 Birdcage Street, Citrus Heights, California 95610 | robertwjohncpagroup@gmail.com | 916.723.2555
www.bob-johnson-cpa.com

January 31, 2023

Board of Directors
Beckwourth Fire District
180 Main Street
Beckwourth, CA 96126

Attn: Carol Logan

Dear Ms. Logan and Board Members:

Thank you for the opportunity to submit an audit proposal. For your convenience, this proposal is divided into the following sections:

Statement of Experience

The Firm, which is based in the Greater Sacramento area, currently audits many special districts in Northern California.

The firm was founded in 1981 by Robert W. Johnson.

In 1988, Robert was joined by his daughter, Mary Cummins, CPA. Mary became a partner in 1993.

In 1998, Kelly Shiromizu, CPA, joined the firm. Kelly became a partner in 2004.

Mary and Kelly are currently the managing partners of the firm.

In 2009, Mary and Kelly were joined by Jan Nakashoji. Jan has years of experience in accounting and auditing.

In 2020, Maggie Cummins (daughter of Mary) joined the firm. Maggie graduated with a degree in Economics from Creighton University with honors.

Audit Costs to performed in accordance with Generally Accepted Auditing Standards (GAAS)

Please note this bid is not for an audit under Government Auditing Standards (Yellow Book) or an audit under Circular A-133 (Single Audit). It is our understanding that the District does not need a Yellow Book or Single Audit.

Maximum fee for the June 30, 2022 and June 30, 2023 \$11,000

Maximum fee for the June 30, 2023 and June 30, 2024 \$11,650

Additional Services, if needed

Preparation of State Controller Financial Transaction Report \$525 per year

Our Audit Approach

- In the planning stage, we will meet with the staff of your District to establish a working relationship. Experienced staff will be assigned. We will discuss information needed to perform the audit. We will also perform inquiry and analytical procedures to develop an audit plan.
- Board and management are encouraged to discuss any specific concerns or questions during the audit process.
- We will obtain an understanding of the District's accounting procedures and internal controls. After reviewing internal controls, we will determine if areas of the audit carry the risk of material misstatement and take steps to mitigate the risk.
- For the fieldwork stage of the audit, we will test the material and significant balances resulting from the audit plan. Throughout the audit process, we will work closely with management to obtain information needed for the audit.
- Once we complete the field work, the financial statements will be reviewed with final analytical and budgetary expectations.
- We will issue an independent auditor's report along with the District financial statements.

References (all current clients):

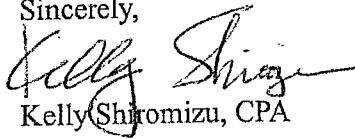
Mosquito Fire Protection District
Jack Rosevear, Fire Chief
530-626-9017

Foresthill Fire Protection District
Patrice Metz, Business Manager
530-367-2465

South Placer Fire District
Kathy Medeiros, Fiscal Operations
916-791-7518

Thanks for the opportunity to submit this audit proposal.

Sincerely,

A handwritten signature in cursive script, appearing to read "Kelly Shimizu".

Kelly Shimizu, CPA



Beckwourth Fire District

180 Main Street
Beckwourth, CA 96129
Email: bfpd@beckwourthfire.com
(Station 1 - Beckwourth)
(Station 2 - Grizzly)

Phone (530) 832-1008
Phone (530) 832-0121

Fax (530) 832-5828
Fax (530) 832-5721

Beckwourth Fire District

Board of Directors' Scheduled Monthly Meetings

Annual Schedule 2023

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| January 18, 2023 | 6:30 pm |
| February 15, 2023 | 6:30 pm |
| March 15, 2023 | 6:30 pm |
| April 19, 2023 | 6:30 pm |
| May 17, 2023 | 6:30 pm |
| June 21, 2023 | 6:30 pm |
| July 19, 2023 | 6:30 pm |
| August 16, 2023 | 6:30 pm |
| September 20, 2023 | 6:30 pm |
| October 18, 2023 | 6:30 pm |
| November 15, 2023 | 6:30 pm |
| December | No Meeting |

Monthly Agenda will be posted as pursuant to the Brown Act 72 hours prior to the regularly scheduled meeting.

Mission Statement: The Beckwourth Fire District is committed to the protection of life and property using as our model, safety, teamwork, continuous education and training.