

Minutes for September 21, 2022

Beckwourth Fire District

Board members may attend this meeting via teleconference as permitted by California Law. Members of the public were able to join the meeting via Zoom live streaming or in person.

1. **Call Meeting to Order:** Board Meeting called to order at 6:30 PM by Larry Smith.
 - A. **Roll Call Roll Call:**

Board Members: Larry Smith – here, Daniel Greenwood – here, Alyson Ceresola – here (@6:55), Gay Miller – here and Tyler McGarr – here. **Board Secretary:** Mercadez Flewell – here, **Fire Chief:** Bret Russell - here, **Deputy Chief:** Kenny Osborn – here **Safety Officer:** Absent, **Division Chief:** Absent, **BFD members:** Floyd Meyers, Bruce Lackenbauer, Ruben Villa, Tony Avalos, Scott Hiatt
 - B. **The Pledge of Allegiance:** Led by Larry Smith
 - C. **Opening remarks:** Larry Smith welcomed and thanked everyone for being here and asked if all persons in the room could introduce themselves to help familiarize the board.

2. **PUBLIC COMMENT:** Members of the public are invited to address the District on any matter of interest to the public that is not on the agenda for a period of time not to exceed 5 minutes. Pursuant to the Brown Act, the District cannot discuss or take any action on items not listed on the posted agenda but may add to a future agenda matter brought up under public comments for appropriate action at a future meeting.

None.

3. **CONSENT AGENDA:** These items are expected to be routine and non-controversial. The Board of Directors will act upon them at one time without discussion. Any board members, staff member or interested party may request that an item be removed from the consent agenda for discussion.
 - A. **Approval of Minutes for the Board Meetings held on June 1 and August 17, 2022:** Mercadez reported that she did seek legal council regarding the board of directors' issue that BFD ran into, per BFD's attorney we are okay to move forward with all items that were approved while Gay Miller was not in term from Jan-June per California code HSC § 13843(a). Larry addressed a minor spelling correction in August minutes. **Gay motioned to approve June and August minutes;** Tyler seconded. Roll Call: Larry Smith – yes, Daniel Greenwood – yes, Alyson Ceresola – absent, Gay miller – yes, Tyler McGarr – yes. All in favor, **motioned passed without objection.**
 - B. **Approval of Account Revenue, Expenditures, and Balance Sheet for August 2022:** Mercadez reviewed items with the board, there were no corrections. Dan **motioned to approve Account Revenue, Expenditures, and Balance Sheet for August 2022,** Gay seconded. Roll Call: Larry Smith – yes, Daniel Greenwood – yes, Alyson Ceresola – absent, Gay miller – yes, Tyler McGarr – yes. All in favor, **motioned passed without objection.**

4. **DEPARTMENT STAFF REPORTS:** Updates from the Fire Chief, Department Staff, Safety Committee, equipment committee, training committee and others, as necessary. Topics include a report on calls for service, update on department status including training, personnel, and equipment. Report on safety issues and any further updates to keep the board informed on Department activities and any administrative updates for the Board, as necessary.

CHIEF'S REPORT: Chef Russell reported that there were 28 calls for the month of august, 7 in Beckwourth and 21 in Portola, Portola High School has a fire science course that BFD as well as Forest Service engine 312 crew captain Paul Ithurburn will be helping out with this school year, Bret thanks Carol Logan for coming in to help BFD and he thanked the board of directors for their time and being available to be on the board.

SECRETARY'S REPORT: Mercadez reported that this is her last board meeting, and she will be stepping down to focus on her mental health and marriage.

DEPARTMENT STAFF REPORT: NONE.

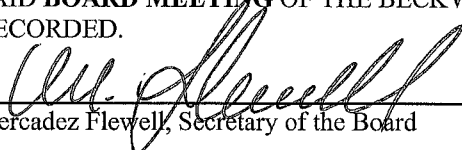
5. **DIRECTORS REPORTS:** Reports from Directors on meetings or seminars attended – Dan reported that himself and Bret attended the EPRFPD board meeting on Monday and that they helped Cary Curtis and Tom Cooley explain where the LESSG project is at.

6. **Discussion and Possible Action:** Resolution 22-004 – Cal Fire grant Approval – Board to review/approved the agreement and resolution - Mercadez and Bret went over the grant specifications and that John Fatheree had applied for this grant for BFD this year. This is a grant for communication devices, Cal-Fire will help match half of the funds we listed it would cost

for what BFD needs. BFD will be able to spend funds after they receive the go ahead from Cal-Fire and will be reimbursed after proof of purchase has been provide to Cal-Fire. Tyler **motioned to approve Resolution 22-004 – Cal Fire grant Approval**, Dan seconded. Roll Call: Larry Smith – yes, Daniel Greenwood – yes, Alyson Ceresola – absent, Gay Miller – yes, Tyler McGarr – yes. All in favor, **motioned passed without objection.**

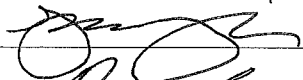
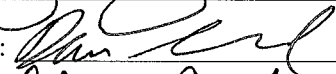
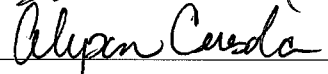

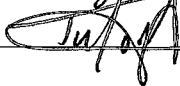
7. **Discussion and Possible Action:** Administrative Policies and Procedures review and signature of resolution 2008-06 – Mercadez brought this resolution to the board for approval of signature from the previous chairman. At the time of the meeting when this was accepted and approved somehow the resolution was not signed, these polices, and procedures are still in use and Mercadez would like to upload them to the BFD website for easy accessibility to the public and fire personnel. Mercadez explained that she has done some research and has not been able to find anything stating that there is any statute of limitations on getting resolutions signed. The previous chairman is alive and well and she can coordinate getting his signature if all board members are okay with that. Tyler asked if at this time BFD should investigate newer polices since these are from 2008 and both Bret and Mercadez let him know that they are looking into using something different called LEXIPOL after the LESSG either moves forward or doesn't go through. Larry **motioned to approve getting the previous chairman signature on resolution 2008-06**, Gay seconded. Roll Call: Larry Smith – yes, Daniel Greenwood – yes, Alyson Ceresola – yes, Gay miller – yes, Tyler McGarr – yes. All in favor, **motioned passed without objection.**
8. **Update of: LESSG Consolidation Project:** Tom Cooley, the City of Portola Mayor Pro Tem briefly explained where the project is at, and that Eastern Plumas Rural Fire Department is going to be re-joining into the project which will add about 6-8 weeks for a new feasibility study. This will hopefully not delay bringing the project to the public for ballet measures the spring of 2023.
9. **Update of: Portola City Council Liaison monthly report:** None.
10. **Update of: Report on Coronavirus/Policies and Procedures:** Chief Russell stated that the policies and procedures are the same however he will be looking into lessening the mask usage and review what other fire departments are doing for their polices.
11. **Update of: Report on water use from Grizzly Ranch:** Bret reported 800 gallons for the month of August.
12. **OLD BUSINESS:** None
13. **NEW BUSINESS: NEXT MEETING DATE: Wednesday October 19, 2022, at 6:30 p.m.**
14. **Adjournment of Meeting:** Larry adjourned the meeting at 19:25

I, MERCADEZ FLEWELL, SECRETARY OF THE BOARD, DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID **BOARD MEETING** OF THE BECKWOURTH FIRE DISTRICT HELD ON **September 21, 2022**, ARE CORRECT AS RECORDED.



Mercadez Flewell, Secretary of the Board

BOARD OF DIRECTORS' APPROVAL SIGNATURES: Minutes for September 21, 2022

Larry Smith:  Date: 10-24-22
Daniel Greenwood:  Date: 10/24/22
Alyson Ceresola:  Date: 1-1-22
Gay Miller:  Date: 10/25/22
Tyler McGarr:  Date: 10/30/2022