

**DRAFT**  
**Special Meeting**  
**Minutes for September 13, 2018**  
**Beckwourth Fire District**

1. **Meeting called to order at 6:28 PM by George Bundy.**
2. **Roll Call: Board Members:** Chairman: George Bundy, Vice Chairman: Denise Downs, Donald Ball, M.D., Dwight Ceresola and Daniel Smith (chaired after appointment) **Acting Chief:** Donald Bliss, Division Chief **Admin. Assistant/Board Secretary:** Fran Zeits **Public:** John Reynolds, Grizzly Ranch and Floyd Meyers, BEC Fire Fighter
3. **The Pledge of Allegiance:** Recited by all.
4. **Public Comment:** John Reynolds read a letter from Grizzly Ranch Association and Fire Wise USA Committee thanking the fire fighters (Ruben Villa, Ed Dillard, Chris White & Fran Zeits) for their fire extinguisher demonstration on Sunday August 5<sup>th</sup>. Presented to the Board an appreciation donation (\$250.00). Stated the members were very pleased with the presentation and allowing the members to handle the fire extinguishers. The Board thanked Grizzly Ranch Association and Fire Wise USA Committee for their donation. George mention that the District hasn't forgotten the project promised by Chief McCaffrey for defensible space inspections for the homeowners at Grizzly Ranch. Pending new chief.
5. **Board Member Appointment:** One application was received for the Board vacancy. **Following Policy # 4055.4.1 George made a motion to appoint Daniel J. Smith to the Beckwourth Fire District Board of Directors to fill the vacancy (Peggi Vernon) by a roll call vote and seconded by Denise: George Bundy – Yes, Denise Downs – Yes, Donald Ball – Yes, Dwight Ceresola – Yes.** Daniel J. Smith will be replacing Peggi Vernon seat until December 6, 2019. George administered the oath and welcomed him to the Board. Daniel J. Smith is a Plumas County register voter and lives in the District. Daniel J. Smith received his orientation packet and joined the Board as a member.
6. **Next Regular Board Meeting:** September 20, 2018 at 6:30 p.m. Paused open session at 6:40 p.m. and announced items for closed session and announced the two (2) committee members. Administrative Assistant/Board Secretary committee: George Bundy, Denise Downs, Fran Zeits and Fire Fighter on duty. Fire Chief Committee: George Bundy, Donald Bliss and Bruce Lackenbauer per policy #2301.2.1.1.
7. **Close Session: Public Employee Appointment (Review Resumes with Recommendations from Established Committees (2) – Government Code 54957 & 54952(b):** Closed meeting called to order at 6:42 p.m. Upon request by Dwight Ceresola Fran handed the Board a letter or resignation showing a time line including training and a date for stepping down her positions, which the sever date will be December 14<sup>th</sup>. **Fire Chief:** Received nine (9) resumes for the fire chief position. Donald Bliss rated each applicant resumes with recommendations and collective committee comments to the Board. Bruce Lackenbauer followed up with his additional

recommendations and concerns. Denise, Don, Dwight and Daniel participated with their comments, concerns and questions. **George motioned to authorize Donald Bliss to setup phone interviews with four of the candidates and possibility one (1) alternative with a roll call vote. George Bundy – Yes, Denise Downs – Yes, Donald Ball – Yes, Dwight Ceresola – Yes, Daniel Smith – Yes.** Donald and Fran will email letters to all the candidates. **Administrative Assistant/Board Secretary:** Received two (2) resumes for the position. **Denise made a motion to recuse herself from the committee because she has a personal relationship with one of the applicants and Daniel Smith (volunteered) will be her replacement and George seconded, all in favor. Denise made a motion to setup interviews for both candidates the last week of September and Donald seconded, all in favor.** Fran will setup day and times with the candidates. Closed the closed session at 7:26 p.m. and reconvene to open session 7:27 p.m. and announced to the public the closed session decisions as recorded above.

- 8. Adjournment: Adjourned at 7:27 p.m. **Denise called for an adjournment at 7:29p.m. and George seconded, all in favor. Motion passed.**

I, FRAN ZEITS, SECRETARY OF THE BOARD, DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID SPECIAL MEETING OF THE BECKWOURTH FIRE DISTRICT HELD ON **September 13, 2018** ARE CORRECT AS RECORDED.

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Fran Zeits, Secretary of the Board

BOARD OF DIRECTORS SIGNATURES: Approval: Minutes for September 13, 2018.

George Bundy: \_\_\_\_\_ Date: \_\_\_\_\_

Denise Downs: \_\_\_\_\_ Date: \_\_\_\_\_

Donald Ball, M.D.: \_\_\_\_\_ Date: \_\_\_\_\_

Dwight Ceresola: \_\_\_\_\_ Date: \_\_\_\_\_

Daniel Smith: \_\_\_\_\_ Date: \_\_\_\_\_