

Minutes for August 17, 2022 Beckwourth Fire District

Board members may attend this meeting via teleconference as permitted by California Law. Members of the public were able to join the meeting via Zoom live streaming or in person.

1. **Call Meeting to Order:** Board Meeting called to order at 6:30 PM by Mercadez Flewell.
 - A. **Roll Call Roll Call:**
Board Members: Larry Smith – here, Daniel Greenwood – here, Alyson Ceresola – here, Gay Miller – here and Tyler McGarr – here. **Board Secretary:** Mercadez Flewell – here, **Fire Chief:** Bret Russell - here, **Deputy Chief:** Kenny Osborn – here(via Zoom), **Safety Officer:** Absent, **Division Chief:** Absent, **BFD members:** Floyd Meyers, Bruce Lackenbauer, Scott Hiatt, Scott Thompson, Ruben Villa, Debbie Hiatt (BFD Auxiliary)
 - B. **The Pledge of Allegiance**
 - C. **Opening remarks:** Mercadez Flewell welcomed the two newest board members to the Beckwourth Fire District Board team. Before the meeting tonight both Larry Smith and Tyler McGarr were given the oath. Welcome aboard guys!
2. **PUBLIC COMMENT:** Members of the public are invited to address the District on any matter of interest to the public that is not on the agenda for a period of time not to exceed 5 minutes. Pursuant to the Brown Act, the District cannot discuss or take any action on items not listed on the posted agenda but may add to a future agenda matter brought up under public comments for appropriate action at a future meeting.

Ashlee Sims provided comment regarding how open Beckwourth Fire District is with the public and thanked them for doing things the right way and being so open.

3. **CONSENT AGENDA:** These items are expected to be routine and non-controversial. The Board of Directors will act upon them at one time without discussion. Any board members, staff member or interested party may request that an item be removed from the consent agenda for discussion.
 - A. **Appoint New Board Member/Appointment of Board Members Positions:** Mercadez Flewell introduced all board members and explained that with the previous chairman resigning in June and the unforeseen circumstances that had happened regarding the vice chair that had been nominated in January not actually being on the board, the board will need to nominate a chairman and vice chair tonight. Larry Smith stated he would be interested in the Chairman position, Tyler McGarr nominated Larry Smith and Daniel Greenwood seconded, all in favor, there were no objections. Daniel Greenwood was nominated by Alyson Ceresola for the vice chair position and Tyler McGarr seconded all in favor, there were no objections.
 - B. **Approval of Minutes for the Board Meetings held on June 1, 2022:** Mercadez explained that with the circumstances of the board she felt it would be best if we reviewed these minutes with the attorney and brought them back at the next meeting as items will need to be put back on the agenda for discussion and possible action, all board members agreed.
 - C. **Approval of Account Revenues, Expenditures, and Balance Sheet for the Month of June and July 2022:** Mercadez explained in detail all the sheets that were provided of the expenses, revenues, and balance sheets. Daniel **motioned to approve Revenues, Expenditures, and Balance Sheet for the Month of June and July 2022**, and Gay seconded. Roll Call: Larry Smith – yes, Daniel Greenwood – yes, Alyson Ceresola – yes, Gay Miller – yes, Tyler McGarr – yes. All in favor, **motioned passed without objection.**
4. **DEPARTMENT STAFF REPORTS:** Updates from the Fire Chief, Department Staff, Safety Committee, equipment committee, training committee and others, as necessary. Topics include a report on calls for service, update on department status including training, personnel, and equipment. Report on safety issues and any further updates to keep the board informed on Department activities and any administrative updates for the Board, as necessary.

CHIEF'S REPORT: Chief Russell started his report by thanking Grizzly ranch for their donation as well as the donation from Diamond S Corporation. He then reported that in the month of July BFD ran a total of 32 calls, 21 in the Portola Division and 11 in the Beckwourth division, BFD is halfway through the year with a total of 233 calls ran. Chief Russell then went into extreme detail of what Beckwourth Fire District has been doing the last year to fill in the two new board members. Alyson asked the status of working with the hospital for reduced responding on certain calls and Bret let her know that this is still being worked on.

SECRETARY'S REPORT: Mercadez reported that the letter from IMD for rate increase was approved at the Board of Supervisors meeting July 5th, Grizzly CSD provided BFD with the rate review and fee increase for the next few years and DMV is no longer doing mail in records for driver pull records it is all online.

DEPARTMENT STAFF REPORT: NONE.

5. **DIRECTORS REPORTS:** Reports from Directors on meetings or seminars attended - Gay Miller reported that she attended the Grizzly Firewise event Sunday August 7th and was very pleased with the turn out and enjoyed very much that Paul Ithurburn and Ruben Villa were able to attend and go over some wildland fire information.

Larry Smith thanked the fire department for their response to the vista fire. He was very appreciative of how many people had showed up.

6. **Discussion and Possible Action:** Military Grade Generators: List for sale or discuss other options for generators – Kenny Osburn explained how BFD was able to acquire these generators, Captain Fatheree is on an email list for government surplus items. Kenny explained that when these were picked up, they were provided to BFD completely dry which means that there was no gas or batteries included. Both Bret and Kenny believe it would be beneficial to get at least one up and running to see how loud these are and if they can be ran in our area during a power outage or if the noise will be too much for a community. Larry Smith explained the generators that Grizzly CSD has, work really well. He believes it could be useful to get one setup and see how it runs. Daniel, Tyler, and Alyson all asked what the price would be to get one up and running, Kenny Projected about \$1,000.00 dollars. Larry **motioned to approve a maximum of \$1,000 dollars for getting one generator up and running**, Daniel Seconded. Roll Call: Larry Smith – yes, Daniel Greenwood – yes, Alyson Ceresola – yes, Gay miller – yes, Tyler McGarr – yes. All in favor, **motioned passed without objection.**
7. **Discussion and Possible Action:** Review use of new web program called brownactmeeting.com for all board agendas, minutes, and public records requests. - Mercadez briefly explained the program and the benefits it could offer the admin position. The board has some concerns with the program since it is still new. Ashlee Sims provided public comment regarding the public records request part of the program and expressed major concerns. After more discussion on the program the board would like to see what the fire department attorney thinks of the program and would also like to hear from the program developer. This item can be brought on a future agenda for further discussion.
8. **Discussion and Possible Action:** Resolution 22-002: Board vote to approve 2022-2023 Unsecured District Special Assessment – Mercadez explained that this is a resolution that is presented every year for the county to add the fire tax to the parcel tax bills that are presented yearly to the owners. This allows the county to collect the fire tax and disperse it back to the fire department as well as includes a \$2.50 charge per parcel for the county doing this. This specific one is for the airport hangers. Larry **motioned to approve Resolution 22-002: Board vote to approve 2022-2023 Unsecured District Special Assessment**, Alyson seconded. Roll Call: Larry Smith – yes, Daniel Greenwood – yes, Alyson Ceresola – yes, Gay miller – yes, Tyler McGarr – yes. All in favor, **motioned passed without objection.**
9. **Discussion and Possible Action:** Resolution 22-003 Board Vote to approve 2022-2023 Secured District Special Assessment - Mercadez explained that this is a resolution that is presented every year for the county to add the fire tax to the parcel tax bills that are presented yearly to the owners. This allows the county to collect the fire tax and disperse it back to the fire department as well as includes a \$2.50 charge per parcel for the county doing this. Mercadez let the board know that she is currently still working with the county to get the correct number of parcels for the secured parcels and is able to adjust the certification at anytime wit the county. The board would like to be notified as soon as the county gets back to Mercadez with the correct number. Daniel **motioned to approve Resolution 22-003 Board Vote to approve 2022-2023 Secured District Special Assessment**, Tyler seconded. Roll Call: Larry Smith – yes, Daniel Greenwood – yes, Alyson Ceresola – yes, Gay miller – yes, Tyler McGarr – yes. All in favor, **motioned passed without objection.**
10. **Discussion and Possible Action:** ADHOC Committee for Local Emergency Services Study Group (LESSG) – Board to review and appoint committee members for the LESSG – Tom Cooley explained that previously Daniel Smith was leading the ADHOC Committee for the Beckwourth Fire District but now that he has resigned it is time for Beckwourth to reappoint a maximum of two persons from the board to have representation for the district. Tom then went to explain what has been going on with the LESSG the last couple on months and it is anticipated to be brought to the public in about 2-3 months and hopefully be on the spring ballot for election. Gay Miller and Larry Smith expressed interest in the being on the ADHOC committee, no other board members expressed interest, and moved forward with Gay and Larry for the ADHOC Committee.
11. **Update of: LESSG Consolidation Project:** Tom Cooley covered update in item number ten.
12. **Update of: Portola City Council Liaison monthly report:** Gay Miller Reported that she attended the Portola Council Meeting August 10th and gave a report on behalf of BFD.
13. **Update of: Report on Coronavirus/Policies and Procedures:** Chief Russell stated that the policies and procedures are the same and nothing has changed.

14. Update of: Report on water use from Grizzly Ranch: Mercadez reported that for the month of June there was 2900 gallons of water used and for the month of July there was 750 gallons of water used.

15. OLD BUSINESS: None

16. NEW BUSINESS: NEXT MEETING DATE: Wednesday September 21, 2022, at 6:30 p.m.

17. Adjournment of Meeting: Mercadez adjourned the meeting at 20:43

I, MERCADEZ FLEWELL, SECRETARY OF THE BOARD, DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID **BOARD MEETING** OF THE BECKWOURTH FIRE DISTRICT HELD ON **August 17, 2022**, ARE CORRECT AS RECORDED.

Mercadez Flewell, Secretary of the Board

BOARD OF DIRECTORS' APPROVAL SIGNATURES: Minutes for August 17, 2022

Larry Smith: _____ Date: _____

Daniel Greenwood: _____ Date: _____

Alyson Ceresola: _____ Date: _____

Gay Miller: _____ Date: _____

Tyler McGarr: _____ Date: _____