

Beckwourth Fire District

Minutes for February 15, 2023

Board members may attend this meeting via teleconference as permitted by California Law. Members of the public were able to join the meeting via Zoom live streaming or in person.

1. **Call Meeting to Order:** Board Meeting called to order at 6:37 PM by Larry Smith.
 - A. **Roll Call Roll Call:**
Board Members: Larry Smith – here, Daniel Greenwood – here, , Gay Miller attended remotely via zoom, Tyler McGarr-absent, Alyson Ceresola – here. **Board Secretary:** Carol Logan – and Floyd Meyers here, **Fire Chief:** Bret Russell - here, **Deputy Chief:** Kenny Osborn –here. **Administrative Captain - absent.** **Safety Officer:** Absent, **Division Chief:** Absent; **BFD members:** Scott Thompson, Rubin Villa and Bruce Lackenbauer were in attendance.
 - B. **The Pledge of Allegiance:** Led by Larry Smith
 - C. **Opening remarks:** none

2. **PUBLIC COMMENT:** Members of the public are invited to address the District on any matter of interest to the public that is not on the agenda for a period of time not to exceed 5 minutes. Pursuant to the Brown Act, the District cannot discuss or take any action on items not listed on the posted agenda but may add to a future agenda matter brought up under public comments for appropriate action at a future meeting.

Comments were brought up regarding Resolution 2023-01, under Agenda Item # 10.

3. **CONSENT AGENDA:** These items are expected to be routine and non-controversial. The Board of Directors will act upon them at one time without discussion. Any board members, staff member or interested party may request that an item be removed from the consent agenda for discussion.
 - A. **Approval of Minutes for the Board Meetings held on January 18, 2023:** Chairman Smith asked for any questions or comments on the January 18, 2023, minutes. There were none. He called for a motion to approve the January 18, 2023, minutes. Vice Chairman Greenwood motioned to approve; minutes as stated; Director Ceresola seconded. Motioned passed.

 - B. **Approval of Account Revenue, Expenditures, and Balance Sheet for January 2023:** Carol called for questions or comments on the financial reports. There were none. She provided a correction on the Expense Report indicating that the date of report was incorrect and should be for January 2023. Director Greenwood motioned to approve the January 2023 Financial Statements as stated. Director Ceresola seconded, and the motion passed.

4. **DEPARTMENT STAFF REPORTS:** Updates from the Fire Chief, Department Staff, Safety Committee, equipment committee, training committee and others, as necessary. Topics include a report on calls for service, update on department status including training, personnel, and equipment. Report on safety issues and any further updates to keep the board informed on Department activities and any administrative updates for the Board, as necessary.

CHIEF’S REPORT: Chef Russell reported that there were 47 calls for the month of January with 15 in Beckwourth, 30 in Portola and 2 in Gold Mountain.

BFD will have Ice Rescue Training in March which will help us to better serve the public.

Captain Villa will attend an All-Hazard Strike Team Leader class the first half of March.

BFD equipment up grades consists of new radios for our Firefighters and AED’s in all of our vehicles.

Chief Russell thanked the Board of Directors, BFD paid and Volunteer Firefighter personnel, Carol Logan and Floyd Meyers for their service.

DEPUTY CHIEF’S REPORT: Chief Osburn stated that there will be an upcoming Haz Mat FRO training class February 18-19 for Plumas County Fire Department Volunteers and BFD is honored to host upcoming Driver Training Operations Classes 1A and 1B in March and April respectively.

SECRETARY’S REPORT:

I would like to introduce Floyd Meyers, my co-worker who is helping me with all things administrative.

The new year 2023 Ethics Training which is due every 2 years and the Sexual Harassment training which is due every year are both due. Please provide Completion Certificates if you have them for last year or this year.

The annual FPPC Economic Interest form 700 is due by March 1, 2023 requires a wet signature needs to be turned in to the BFPD Office.

The Board Members are now on the Roster through California Special Districts Association. The instructions on how to set up your account in CSDA were sent to you on 2-14-2023 if you have not already done so, along with Brown Act classes which are at most no charge as on demand classes.

BFPD will be responsible for filing the California's State Controllers Financial Transaction Report, due by 1/31/2023. I have completed this for FY year 2022. Note in Audit RFP the auditors will be doing this in the future.

5. **DIRECTORS REPORTS: None.**
6. **Update: Lexipol:** Resolution to Accept the Policies and Procedures of the District will be presented at the March 2023 BOD Meeting. Chief Bret reported that he would be presenting safety policies first and branch out for the board to review .
7. **Update: Beckwourth Fire Contract for Forest Service.** Chief Bret reported out that USFS paid \$5400.00 for 2022 space. Discussion was held on needing a new contract stand alone
8. **Update: Portola City Council Liaison Report.** Director Miller indicated there was not a City of Portola Meeting so she had nothing to report.
9. **Update: Grizzly Ranch Water usage:** None
10. **Discussion and possible action: LESSG Consolidation Project.** Discussion was held. There were public comments. There were no further comments. Chairman Smith called for a motion to approve BFPD Resolution #2203-01 "RESOLUTION OF APPLICATION BY THE BOARD OF DIRECTORS OF THE BECKWOURTH FIRE PROTECTION DISTRICT REQUESTING THE PLUMAS LOCAL AGENCY FORMATION COMMISSION TO INITIATE PROCEEDINGS FOR THE FORMATION OF A NEW FIRE PROTECTION DISTRICT AND REORGANIZATION OF EXISTING FIRE SERVICE PROVIDERS IN THE AFFECTED TERRITORY". A motion was made by Chairman Larry Smith and seconded by Vice Chairman Daniel Greenwood to approve Resolution # 2023-01. A Roll Call Vote was taken and the motion was passed unanimously.
11. **Discussion and possible action concerning Resolution # 2203-02 "ELECTING WORKER'S COMPENSATION COVERAGE FOR UNPAID VOLUNTEERS AND BOARD OF DIRECTORS BY THE BOARD OF DIRECTORS OF THE BECKWOURTH FIRE PROTECTION DISTRICT".** Discussion was held. The Board of Directors questioned the possible cost of adopting the resolution. This resolution was tabled until the March 15, 2023 meeting for further discussion.
12. **Discussion and possible action: Johnson and Accountancy RFP:** Secretary Logan reported that Johnson and Accountancy RFP has done BFD audits in the past and were asked again to do so as considering that their cost is comparative to Grizzly Ranch. Carol again asked if there were any other additional comments, there being none, Chairman Smith made the motion to accept their proposal. Motion seconded by Board Member Alyson Ceresola. A Roll Call Vote was taken and the Motion was passed unanimously.
13. **OLD BUSINESS:**
 - A. **Board of Directors scheduled monthly meetings 2023 with approved times of 6:30PM:** The Board of Directors scheduled monthly meetings for 2023 dates and time was discussed. Vice Chairman Daniel Greenwood made a motion to adopt the dates/times for 2023 Board Meetings. Motion seconded by Board Member Alyson Ceresola. A Roll Call Vote was taken and the motion was passed unanimously.
 - B. **Discussion and possible action: Surplus Military Grade Generators:** Deputy Chief Operations Osburn gave a report on the surplus Military Grade Generators. There was discussion on what it would take to get another one up and running for sale, one under bid through Bid-Cal in Chico and one in a sealed bid locally. Vice Chairman Greenwood made a motion to provide \$1000.00 to get one up and running with Board Member Alyson Ceresola seconding the motion. A Roll Call Vote was taken and passed unanimously.
14. **NEW BUSINESS: Next meeting date Wednesday March 15, 2023, at 6:30 p.m**
15. **CLOSED SESSION:** Discussion of annual evaluations for: A) **Fire Chief**
B) **Employees**
16. **REPORT OUT ON CLOSED SESSION:** Chairman Smith designated Chief Russell to discuss Employee Evaluations with the Employees and the Board designated Chairman Smith to discuss Chief Russell's evaluation with him.

