



**Beckwourth Fire District
Minutes
Regular Meeting
June 21, 2023 06:30 PM
180 Main St Beckwourth 96129
<http://www.beckwourthfire.com>**

Board of Directors

Chair Larry Smith • Vice Chair Daniel Greenwood • Director Alyson Ceresola • Director Tyler McGarr • Director Rachael Brothers

1. Call to Order

The meeting was called to order at 6:30 am by Chair Larry Smith.

A. Roll Call

Present: Chair Larry Smith, Vice Chair Daniel Greenwood, Director Alyson Ceresola, Director Tyler McGarr

Staff Present: Administrative Officer Carol Logan, Captain Ruben Villa, Captain Scott Hiatt, Fire fighter, Bruce Lackenbauer, Safety Floyd Myers.

B. Pledge of Allegiance

Lead by Chair Larry Smith

2. Public Comments

Concerns were brought up about the opening statement on the BFPD Agenda as not following the Brown Act and being in violation. Questions were asked as to who legally has looked at this. It was asked that this be corrected.

3. Consent Agenda

A. Approval of May 17, 2023 Board Meeting Minutes. Vice Chair Daniel Greenwood motioned to approve. A second was made by Director Tyler McGarr.

The motion passed with the following vote:

4 **In Favor** 0 **Opposed**
 Abstained **Absent**

B. Approval of Account Revenues and Expenses, Balance Sheet, Expenses by vendor detail, Profit and Loss Budget vs Actual for May 2023

One comment: the Budget vs. Actual indicates that BFPD was still on budget at 83% for FY 2023.

Director Alyson Ceresola motioned to approve. A second was made by Vice Chair Daniel Greenwood. The roll call vote:

Aye **Chair Larry Smith** Aye **Vice Chair Daniel Greenwood** Aye **Director Alyson Ceresola** Aye **Director Tyler McGarr**

4. Department Staff Reports

A. Chief's Report

1. Gratitude to all members and the BFPD BOD for their hard work.

2. Indicated that the BFPD was very sustainable. The response time was very successful with 24/7 coverage

3. The Gravel Grinder Pancake Breakfast was a success, They served about 160 plates. The funds were going to the BFPD Auxiliary.

4. He thanked Ken Osburn and Carol Logan for their diligence in preparing the FY 2024 budget.

5. Plumas County Board of supervisors approved the tax split for the new Fire District.
6. There will be internal testing for Battalion Chiefs positions.
7. IOS ratings for BFPD were discussed.
8. BFPD was involved with the 15 minute mock DUI crash training.
9. He indicated that EPRFPD closed their doors having no fire department. All calls are being routed to Beckwourth Fire.

No further comments

B. Secretary's Report

1. Ethics Training and Sexual Harassment Training certificates are due.
2. Streamline Web hosting subscription will increase to \$63.00 month.
3. BFPD received a thank you from the students at CRC for the BFPD presentation with tours of the fire trucks.
4. BFPD received a certificate of Appreciation for serving our community and our dedication to Emergency Medical Care from Nor-Cal EMS, Inc.

No further comments

C. Department Staff Reports

5. Directors Reports

A. Director Tyler McGarr reported:

1. The contract with USFS at station 2 is a work in progress and is currently in negotiations. Bruce L. indicated that the engine # for Station 2 was #312 for contract purposes. Maintenance and proposed amounts were discussed.

No further comments

6. Beckwourth Fire Protection District Board Member Vacancy

- A. A Letter of Interest from Rachel Brothers was read to the Board, Rachel Brothers. Nomination was made by Tyler. Rachael accepted the nomination. The nomination was seconded by Alyson. She was given the Oath of Office to repeat back.

Director Tyler McGarr motioned to approve. A second was made by Chair Larry Smith. The roll call vote:

Aye Chair Larry Smith Aye Vice Chair Daniel Greenwood Aye Director Alyson Ceresola Aye Director Tyler McGarr

7. Report on hydrant water use from Grizzly Ranch

- A. Floyd Myers reported that Grizzly Station 2 used 1,360 gallons from their hydrant so far for the month of June.

No further comments.

8. Discussion on Tax Assessments for Split Parcels

Discussion was held on rates for split parcels. It was suggested this item be moved to next months Agenda for further discussion. after split parcels were better defined by Plumas County.

No further comments

9. Report Out On Meeting/ Training

Captain Ruben Villa reported out on the following Department subjects:

1. RT130 Refresher, National
2. Structure Training in Portola including wrapping hydrants pulling cross lays training..
3. Mobile attacks along Wildland roads.
4. BFPD participated in the Veterans Decommission of Flag ceremony
4. Discussion of Public Chart Qualifications including CCIS Strike Team leader qualifications
6. We have mutual aid agreements with local agencies and USFS.

Public comment: it was asked as to where our qualifications were kept. Captain Ruben replied on Google Sheets or in binders in this conference room.

10. Resolution 2023.3

Discussion was held. It was recommended that this Resolution be tabled until the July 2023 BOD meeting since BFPD was waiting for the parcel list for tax assessments with defining split parcels from Plumas County.

No further comments.

11. Resolution 2023.4 Director Alyson Ceresola motioned to approve. A second was made by Director Tyler McGarr.

The motion passed with the following vote:

5 **In Favor** 0 **Opposed**
 Abstained **Absent**

Resolution 2023.4 Requesting Collection of Charges on Plumas County Tax Roll was adopted

12. Resolution 2023.5 Director Tyler McGarr motioned to approve. A second was made by Vice Chair Daniel Greenwood.

The motion passed with the following vote:

5 **In Favor** **Opposed**
 Abstained **Absent**

Discussion was held. A question on the rates and time frames. Carol said she would clarify this at the next BOD meeting in July.

No further discussion

Resolution 2023.5 *Accepting Audit Agreement* was adopted.

13. Budget Approval for FY 2023/2024

Discussion was held. Questions on Professional Fees and Strike Team revenue/ expenses. Carol provided the answers:

No further comments

Proposed Budget for FY2023/2024 was approved.

Director Tyler McGarr motioned to approve. A second was made by Director Alyson Ceresola. The roll call vote:

 Aye Chair Larry Smith **Aye Vice Chair Daniel Greenwood** **Aye Director Alyson Ceresola**
 Aye Director Tyler McGarr **Aye Director Rachael Brothers**

14. Reverting Back To In Person Board Meetings Vice Chair Daniel Greenwood motioned to approve. A second was made by Director Tyler McGarr.

The motion passed with the following vote:

5 In Favor Opposed
 Abstained Absent

The Board of Directors held discussion on broadcasting board meetings on zoom. It was approved to revert to in-person meetings

15. Fire Protection Contract Discussion

A. City of Portola Fire Protection Contract

Discussion was held as this is work in progress and related meetings are being held next week. A special BOD meeting will be scheduled by end of month with agenda postings within 24 hours of this special meeting.

No further comments

B. Sierra Nevada Journeys Fire Suppression, Protection, and Emergency Services contract reinstatement.

Carol Logan reported out and let the BOD know that BFPD had reached out to Sierra Journeys with updated Agreement information including invoices that will need to be paid. BFPD has not received a response from them. This was then tabled until the July 2023 BOD meeting.

No further comments.

16. Lighting Discussion for Stations 1 and 2 Director Tyler McGarr motioned to approve. A second was made by Vice Chair Daniel Greenwood.

The motion passed with the following vote:

5 In Favor 0 Opposed
 Abstained Absent

Bruce reported out on the electrical repairs that have been completed at Station #1.

1. Hot water heater wiring and switch.
2. New LED lights and switch installed in the BFPD Office.
3. The copier was moved and rewired to a more efficient location.
4. The GFI for the bay doors was removed and regular plug installed.
5. Switch for well.

Some of the wire was donated by PSREC.

Bruce was awaiting a quote from the electrician for LED lights in conference room and Station 2.

The BOD recommended making a motion to approve \$3000.00 for repairs for Station 2. That motion was approved.

No further comments

17. Sealed Bids on Military Generators

This item was tabled to the next regular BOD meeting in July 023.

18. Plumas County Dispatch Plan

Chief Bret gave update indicating there is still a dispatch staff shortage. They have 3 full time employees and 2 part time reserve people. Hiring isn't happening because of finances and resources. They indicated that if it wasn't for the reserve people they would no longer be able to dispatch.

No further comments.

19. Next Meeting Date

A. The next BOD meeting date is July 18, 2023 at 6:30 pm.

20. Future Agenda Items

1. Resolution 2023.3 Establishing Appropriations Limits.
2. City of Portola Contract Special BOD Meeting by end of June 2023
3. Sierra Journeys Contract
4. USFS 2023/2024 Contract
5. Generators
6. heart Safe Program -BFPD requested to attend.

21. Adjournment

The meeting adjourned at 7:53 p.m.

I, CAROL LOGAN, SECRETARY OF THE BOARD, DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID BOARD MEETING OF THE BECKWOURTH FIRE DISTRICT HELD ON June 21, 2023 ARE CORRECT AS SUBMITTED

Carol Logan 7/19/23
Carol Logan: Secretary of the Board Date

Absent
Larry Smith: Chairman as APPROVED Date:

Dm 7/19/23
Daniel Greenwood, Vise Chairman as APPROVED Date:

N/A
Director as APPROVED Date: