**Minutes for September 26, 2017**

**Beckwourth Fire District**

1. **“Special” Board Meeting called to order at 6:30 PM by George Bundy.**
2. **Roll Call:** **Board Members:** George Bundy, Denisce Downs, Donald Ball, M.D. (absent), Stephen Waldeck and Peggi Vernon. **Chief:** Greg McCaffrey **Admin. Assistant:** Fran Zeits **Public:** Dwight Ceresola
3. **The Pledge of Allegiance:** Recited by all.
4. Approval of Minutes for the Board Meeting held on July 20, 2017. **George motioned to approve Minutes for July 20, 2017 and Denisce seconded, all in favor. Motion passed.**  August 17, 2017 Board Meeting was canceled. Also, Board Meeting for September 21, 2017 was canceled, lack of a quorum. Will schedule a “special” board meeting next week.
5. Approval of the Account Receivables, Expenditures, Revenue and Balance Sheet for the month of July, 2017 and August, 2017; and June’s Report 13 for 2016/2017 fiscal year. **Denisce motioned to approve the Account Receivables, Expenditures, Revenue and Balance Sheets for the months of July, 2017 and August, 2017; and June’s Report 13 for 2016/2017 fiscal year and George seconded, all in favor. Motion passed.**
6. **PUBLIC COMMENT:**  Dwight Ceresola stated he reviewed the letter from the District’s counsel and understands that on private property sales the property taxes are prorated by the title company and handled at closing. Noted: The State of California purchased the property; Plumas County is returning monies on the tax sale because the State does not pay property taxes; the State has their own fire department; volunteer fire departments have a multi-agency agreements with State of California to render service (responsible) for structures fires on State land and there are no structures on the property. Asked the Board what is the justification to deny refund for services rendered that are not there. No comments from the Board because item is not on the agenda. Asked the Board to place the subject on the next agenda to be discussed. George stated that Dwight Ceresola needs to request the request in writing. Dwight Ceresola asked if the request is denied will he receive a letter of explanation regarding what services BEC is rendering. George Bundy replied “yes, with a legal opinion from the District’s counsel”. George apologize for missing the regular schedule board meeting on September 21st but he wasn’t feeling well. The meeting was canceled, lack of a quorum.
7. **Consent Agenda Items:** None
8. **Secretary’s Report:** ThankedDenisce for stepping in and handling the vendor claims while on I was vacation. Very pleased and grateful that Denisce donated her personal time. Also thanked the Board for the vacation time. Received lilac bush replacements (3) from Gray’s Flower Garden in Quincy. Jennifer Langston picked up the bushes for BEC. Don Bliss and Ed Dillard will plant this weekend. While I was on vacation Greg discovered a box of old t-shirts in the pod, embellished with “Beckwourth Fire Supporter”.Receivedan email from Texas after the “Harvey” hurricane requesting unused t-shirts to be distributed to Texas firefighters and their families. T-shirts were sent to Texas. Xmas party has been scheduled for December 16th. Shared a letter addressed to Greg McCaffrey from Sheriff John Evans. Auditor (Robert Johnson, CPA) will be here tomorrow Sept. 27th & 28th. Shared a “thank you” note form Lost & Found Race with a donation of $250.00. GSRMA annual seminar has been scheduled for October 19th & 20th. Greg, George, Jennifer Langston (IIPP safety officer) and Fran will be attending. Seminar main topic is “Safety & Loss Control”. District’s cost for the GSRMA seminar is reimbursed by GSRMA upon request. Haven’t heard from Grizzly Creek Ranch regarding the annual community “Halloween” event. This is the second year Grizzly Creek Ranch has not sponsored the event. Informed the Board/public that the three board member positions have been filled before the election in November. Only three applied for the three (3) expiring positions. Peggi Vernon’s term (2 years) will expire in 2019; Donald Ball’s term (4 years) will expire in 2021; Dwight Ceresola’s (4 years) will expire in 2021.
9. **Chief’s Report: Cal Fire 2017 Grant ($5,047.50)** has been awarded, with no equipment denials. Greg was informed by Cal Fire there were monies still available. Greg applied for an additional $4,580.63. **Training:** Super busy. Scheduling a joint training with Loyalton Fire Dept. for a vehicle extrication night. **Engine Updates**: #9423 needed a new steering joint which has been installed. #9475 air leaks (2) have been fixed. Also need front tires which is on the maintenance list for this fall. **Station 1:** The 8 foot florescent overhead light units in the original engine bay area are outdated. As of June 15th only one of the units is functional. Current Electric ($1,000.00) will install LED lights sometime this fall. Still pending as of Sept. 26th. Security cameras have been purchased and pending installation. Still pending as of Sept. 26th. Will ask Current Electric to install. **Station 2:** Refurbishing floors is an item on the agenda. See item 10. **Conferences:** EMS Chico conference will be held on November 3, 2017 and Greg, George and Bruce Lackenbauer will attend. The Reno Fire Show will be held on November 8th & 9th 2017 and Greg, George and Scott Thompson will attend. **Airport:** Working with the County and Care Flight regarding the fueling areas, which are within the District. Inspected the Jet-A gas tank, which was converted from the existing AV gas tank, and the new installed AV gas tank. State Fire Marshall manual states a fusible link needs to be installed, which a door will collapse automatically when needed if fire is present. Neither tank has a fusible link, but both entities will cure. Re-inspected the Care Flight fuel tank and there is a secondary containment compartment in the bottom which had an abundance of liquid (water or fuel). Discovered it was Jet-A fuel (8 gallons). Labeled the trailer “out of service”. In my conversation with the Fire Marshall noted that the minimum requirements for a fire extinguisher located at an airport needs to be 80 BC extinguishers. Found a couple 80 ABC fire extinguishers at the airport and they are prohibited because the A (ammonium phosphate) factor is very corrosive to metal. The airport will replace. **Fires:** Chilcoot Fire (1,000 acres), Bar 1 Ranch Fire (150 acres) and Ranch Fire (Hwy 49). All fire departments worked well as a team. Joint trainings have been the key. MVAs: As anticipated Beckwourth/Genesee Road has more MVAs than in the pass. Recently discovered a rollover of a brand new dodge truck, but no driver at the scene.
10. **Replacement – Flooring at Station 2:** Received one bid with three quotes. **Denisce motioned to approve quote #1 – furnish and install an epoxy chip fake system for two offices and one hallway at station 2 for $1,500.00 and Stephen seconded, all in favor**. USFS fire fighters at Station 2 are all excited and stated they will paint the walls.
11. **Resolution 2017-003 Approval of the 2017/2018 Final Budget:** A rollcall vote was taken. **George Bundy – Yes; Denisce Downs – Yes; Donald Ball – absent; Stephen Waldeck – Yes and Peggi Vernon – Yes. Resolution 2017-003 passed.**
12. **Resolution 2017-004 Approval 2017/2018 Appropriations Limit: Denisce motioned to approve Resolution 2017-004 – 2017/2018 Appropriations Limit and George seconded, all in favor.**
13. **Resolution 2017-005 Approval 2017/2018 Department of Forestry & Fire Protection Agreement #7FG17008 (Cal-Fire Grant $5,047.50):** A roll call vote was taken: **George Bundy – Yes; Denisce Downs – Yes; Donald Ball – absent; Stephen Waldeck – Yes and Peggi Vernon – Yes. Resolution 2017-005 passed.**
14. **Slip in Unit (pump) – No Bids – Change Status to “Scrape”:** Received zero bids. Denisce suggested contracting Don Johnson in Quincy and Steve suggested Doug Preston. **Denisce motioned to change the status of the slip in unit to “scrape” and George seconded, motion passed.**
15. **Create a Community Facility District – Plank/Dig It:** Plank has filed to split off a portion of one of his two parcels, which were annexed in the fire district back in 2007. Pulled out the annexation agreement which clearly states a separate parcel tax will be charged for the new created parcel. The confusion arrives regarding recalculating the future parcel tax on the assisting parcel, which will decrease in value, and the new created parcel**.** Josh Nelson, attorney, is reviewing the annexation agreement to determine the correct formula for future charges going forward. Josh Nelson suggested creating a Community Facilities District. The latest information as of July 20th the property has been sold. Updated information as of Sept. 26th the pending sale fell out of escrow.
16. **USDA Loan Request – Station 1 Renovation, Asphalt & Enclosure for Generator:** Received an asphalt quote from Kustom Koating, but pending a quote from Advance Asphalt. Upon receipt will proceed with the USDA loan request. As of Sept. 26th still waiting for quote from Advance Asphalt.
17. **Battalion Chiefs’ Reports:** Non**e**
18. **Division Chief’s Report:** None
19. **Safety Officer’s Report:** None
20. **Directors’ Reports:** George Bundy **– None:** Denisce Downs – **None:** Donald Ball – **Absent;** Stephen Waldeck – **None** and Peggi Vernon **– None.**
21. **Old Business: NIMS Requirement IS100 and IS700:** Denisce Downs (IS100 & IS700), Donald Ball (IS100 & IS700) and Peggi Vernon (IS700):
22. **New Business: Denisce motioned to schedule next** **Board Meeting on October 19, 2017 at 6:30 p.m. and George seconded, all in favor. Motion passed.** Date was changed to October 26thbecause staff/board member are scheduled to attend GSRMA annual seminar on the 19th.Public notice of change was posted on the bulletin board**.**
23. **Adjournment:** Adjourned at 7:22 p. m. **Denise motioned to adjourn and George seconded, all in favor. Motion passed.**

I, FRAN ZEITS, SECRETARY OF THE BOARD, DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID **SPECIAL** **BOARD MEETING** OF THE BECKWOURTH FIRE DISTRICT HELD ON **September 26, 2017** ARE CORRECT AS RECORDED.

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Fran Zeits, Secretary of the Board

BOARD OF DIRECTORS’ APPROVAL SIGNATURES: Minutes for September 26, 2017.

George Bundy: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Denisce Downs: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Donald Ball, M.D.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Stephen Waldeck: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Peggi Vernon: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_